2nd Cycle of Accreditation and Assessment

Self-Study Report

Submitted to

National Assessment and Accreditation Council

Bengaluru

Shadan Degree College for Women

Khairatabad, Hyderabad, 500004

Telangana State

June 2017

Contents

SECTION B: PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated College

1. Name and Address of the College:

Name :	Shadan Degree College for Women	
Address :	#6-29781,2,3,Khairtabad, Hyderabad,Telangana	
City :Hyderabad	Pin :500004	State :Telangana
Website :	http://shadandegreecollege.com	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Email
Principal	Dr.Naseem Akhtar	O:04066669926 R:	9885150969	naseemakthar28@gmail.com
Steering Committe e Co-coordinat	Syeda Fahmeena	O: 04066669926	9885659203	syedafahmeena@yahoo.com

3. Status of the Institution:
   Affiliated College

4. Type of Institution: **For Women**

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   b. By Shift
      I.   **Regular**

5. It is a recognized minority institution?
      ✓ **Yes**

   Minority status: **Religious, Muslim Minority**

   Certificate enclosed Annexure -1

6. Sources of funding:
   Self Financing

7. a. Date of establishment of the college: **10/10/1998**

   b. University to which the college is affiliated: **Osmania University**

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes it does

If yes, has the College applied for availing the autonomous status?

College has not applied for autonomy

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

No

b. for its performance by any other governmental agency?

No

10. Location of the campus and area in sq.mts:

Location	Urban
Campus area in sq. mts.	0.6 Acre
Built up area in sq. mts.	2428.12sqm

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities **yes**
- Sports facilities
  * gymnasium **yes**
    - Cafeteria — **Yes**

  - Generator or other facility for management/regulation of electricity and voltage

12. Details of programs offered by the college

Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
Under-Graduate	B.A,BSc,B. Com	3 yrs	10+2	English	2670	1598

13. Does the college offer self-financed Programmes?

No, the college does not offer any self financed course, though the college is itself self financed.

14. New programmes introduced in the college during the last five years if any?

Yes	ANBC	Number	**1**

15. List the departments:

Faculty	Departments	UG
Science	Genetics & Biotechnology, Botany, Microbiology & Biochemistry, Chemistry, Zoology, Nutrition	**UG**
Arts	B.A	**UG**
Commerce	Commerce	**UG**
Any Other (Specify)	Computer, Physical Sciences	**UG**

16. Number of Programmes offered under

a. Annual system **- 3**

b. Semester system **- 3**

17. Number of Programmers with

a. Choice Based Credit System **- 3**

6. Does the college offer UG and/or PG programmes in Teacher Education?

No, the college does not offer any such course

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

No

5

19. Does the college offer UG or PG programme in Physical Education?

No

20. Number of teaching and non-teaching positions in the Institution

Positions	Non-teaching staff				Technical staff	
	Assistant Professor		Non - Teaching		Technical Staff	
	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government *Recruited*		86	1	5		13
Yet to recruit		--				
Sanctioned by the Management/ society or other authorized bodies *Recruited*	6	65		7	1	11
Yet to recruit		--		--	---	---

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Assistant Professor		Total
	Male	Female	
Permanent Staff	-	-	-
Ph.D.	-	07	07
M.Phil.	01	06	07
PG	05	53	58

22. Number of Visiting Faculty /Guest Faculty engaged with the College. **Nil**

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	-	8	-	10	-	6	-	7

ST	-	1	-	-	-	-	-	-
OBC	-	23	-	79	-	133	-	60
General	-	344	-	368	-	359	-	497
Others	-	-	-	-	-	-	-	-

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	659	-	-	-	-
Students from other states of India	1	-	-	-	-
NRI students		-	-	-	-
Foreign students	1	-	-	-	-
Total	661	-	-	-	-

25. Dropout rate in UG and PG (average of the last two batches)

UG **3-4%**   PG -

26. Unit Cost of Education

(a) including the salary component   Rs. 9,355

(b) excluding the salary component   Rs. 1,408

27. Does the college offer any programme/s in distance education mode (DEP)?

No

28. Provide Teacher-student ratio for each of the programme/course offered

S.No	Course	Ratio
1	B.Sc (Life Science)	1:30
2	B.Sc (Physical Science)	1:20
3	B.Com	1:42
4	B.A	1:11

29. Is the college applying for

Accreditation: **Cycle 2**

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

   Cycle 1: **29/11/2011**

   Accreditation Outcome/Result….**B+**….....

   enclosed copy of accreditation certificate(s) and peer team report(s) as an annexure 2.

31. Number of working days during the last academic year. **214**

32. Number of teaching days during the last academic year. **173**

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

   IQAC ……**12/12/2011**………………

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

   AQAR (i)   **27/09/2012**

   AQAR (ii)   **02/03/2014**

    AQAR (iii) **12/03/2015**

   AQAR (iv) 3**1/12/2015**

35. Any other relevant data (not covered above) the college would like to include.

2. Criteria - wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1   Curriculum Planning and Implementation

1.1.1   State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders. The vision statement of the college is:

"Empowerment of Women Through Education."

The institution believes in equipping its students to meet the challenges of life through education by inculcating tolerance, respect and good values.

Objectives:

1. To provide quality and affordable education to students from all sections of society.
2. To empower the student with appropriate skills to face the challenges of a changing society.
3. To promote the spirit of enquiry, scientific temper and research among the learners.
4. To provide an environment that encourages critical thinking, decision making and creativity.
5. To facilitate all round personality development of the student.
6. To encourage students to participate in extracurricular activities to enrich their leisure pursuits.
7. To create awareness about the environment.
8. To inculcate moral values, commitment and spirit of nationalism in the younger generations.

1.1.2   How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The college has its own almanac in-line with Osmania University's almanac through which it will implement the curriculum to cover the syllabus and conduct examinations, co curriculum, extra curriculum and other activities.

College almanac enclosed annexure III.

1.1.3   What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?
Lecturers attend various programmes organized by University and other colleges like Faculty Development Programmes, Workshops, Seminars and Conferences to update themselves.

1.1.4   Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.
Regular meetings will be conducted by the principal and the head of the departments with staff members to discuss about the transaction on the curriculum and how it can be delivered effectively.

1.1.5   How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?
Faculty members attend meetings regularly at universities and also have field trips and visit research organizations.

1.1.6   What are the contributions of the institution and/or its staff members to the development of the curriculum by the University
The Principal and faculty attend departmental meetings regularly and provide input and feedback of students and teachers to University department Heads, Dean and BOS regarding syllabus, examinations, evaluation, practicals and timelines.

1.1.7   Does the institution develop curriculum for any of the courses offered
No, the college follows curriculum of the affiliating university

1.1.8   How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The faculty is made known the objectives of syllabus and what it is to be achieve from the syllabus, accordingly he/she focuses on it in the process of completing the syllabus and during internal assessment. The almanac is provided to faculty, accordingly the syllabus is planned by faculty which is supervised by heads of the department from time to time.

1.2   Academic Flexibility

1.2.1   Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.
The college does not offer any certificate / diploma / skill development courses etc.,

1.2.2   Does the institution offer programmes that facilitate twinning /dual degree?
The college does not offer any dual degree course

1.2.3   Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

Apart from CBCS system which is introduced for the first year UG course in the year 2016-17
The University has range of electives for B.Com IIIyr, it offers two subjects to choose from, the college has opted to Elective I Principles of Marketing
Elective II, Rural Marketing

1.2.4   Does the institution offer self-financed programmes?
The college does not offer any self financed course

1.2.5   Does the college provide additional skill oriented programmes, relevant to regional and global employment markets?
The college does not offer any such course

1.2.6   Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for

students to choose the courses/combination of their choice

The University does not give this option

1.3   Curriculum Enrichment

1.3.1   Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The principal attends meetings and put forth the college's observation about curriculum and what changes or additions can be made to enrich curriculum which can be useful to all stakeholders.

1.3.2   What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

Students are taken for field trips, workshops are organized in the college, students present live projects as a part of their curriculum, inter disciplinary seminars are conducted to get better perspective of subjects other than their main subjects.

1.3.3   Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Seminars are conducted to educate students about human rights, climate change issues, life skills, women empowerment, spirituality etc. Projects are done by the students on moral values and environmental science and Gender sensitization as a part of their curriculum.

1.3.4 What are the various value-added courses/enrichment

programmes offered to ensure holistic development of students?

There are no formal valued added courses in the college but on and off they are some events conducted in the college which helps in holistic development of students.

1.3.5   Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Students, parents and alumni are asked to give feedback on regular basis which are analyzed by faculty are forwarded to principal.

1.3.6   How does the institution monitor and evaluate the quality of its enrichment programmes?

Through feedback from stakeholders and faculty the college monitors the improvement of programmes.

1.4   Feedback System

1.4.1   What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The Principal and faculty attend departmental meetings regularly and provide input and feedback of students and teachers to University department Heads, Dean and BOS regarding syllabus, examinations, evaluation, practicals and timelines.

1.4.2   Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

When faculty attends departmental meetings feedbacks from students are conveyed and discussed.

1.4.3   How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

ANBC

Botany students study Economic Botany which comprises of study of food grains, pulses, cereals and millets whose knowledge can be applied to nutrition subjects specially in the current scenario where Government is encouraging the above mentioned products as a supplement/substitute to our traditional staple food of rice and wheat, which are expected to go scarce in the coming years. Apart from supplement they are also useful due to their health benefits.

The Biopesticides, Biofertilizers, Biomanure etc. Which are a part of Botany and used for improving the quality of crop and producing of Organic food which has a good Nutritional value in dietetics.

This course is also useful higher studies and research.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The college has transparent process of admission where the merit list displayed on the notice board and admission is purely on merit basis.
The college advertises about the college admissions in the major newspapers of Telangana. The college has its own websites, many students have come to know about the college through websites and have taken admission.

2.1.2 Explain in detail the criteria adopted and process of admission to various programmes of the Institution.

Admissions are purely on merit basis, the list of selected candidate is displayed on the notice board with their marks percentage. There is no discrimination of any kind in selection process.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum percentage - 43% Maximum Percentage - 96%

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually?

Admission are reviewed by the staff, the profiles and background of students are analyzed and studied to get better perspective about social, educational, geographic and economic background. This has helped the college on focusing in areas hitherto not covered, by promoting and advertising about the college in local newspapers and websites which has resulted in improvement in admission.

2.1.5 Reflecting on the strategies adopted to increase/improve access

for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

Though the college being minority institution, at the time of admission it does not discriminate students on any basis, it's fully aware of its responsibility towards nation building and believes in unity & diversity.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Program mes	Number of applications				Number of students admitted			
UG								
	2013-14	2014-15	2015-16	2016-17	2013-14	2014-15	2015-16	2016-17
1 BA	26	28	34	65	26	28	34	58
2 BCOM	165	189	192	204	139	175	172	184
3 BSC	315	295	420	470	292	288	358	416

Demand Ratio				
Programme	2013-14	2014-15	2015-16	2016-17
BA	1:0.13	1:0.14	1:0.17	1: 0.29
BCOM	1:0.659	1:0.875	1:0.86	1:0.92
BSC	1:0.512	1:0.505	1:0.62	1:0.73

There is a gradual growth in the strength of college, this can be attributed to good word-of-mouth

publicity by our passed out students. The college also places advertisements in local newspapers

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

16

Differently abled students are encouraged to take admission in our institution the college provides them with all the facilities needed like scribe, lift, personal attender etc. and any other assistance they may need.

2.2.2   Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The college does not conduct any test. The ability, knowledge and skill of students are judged a) by the marks they scored in qualifying exam and b) during the course of programme various test are conducted through which faculty comes to know about the ability of students (extra ordinary or otherwise) accordingly the student is given extra attention by faculty for furtherance of her education.

2.2.3   What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Remedial and special classes are conducted for students to cope and become on par with the mainstream students.

2.2.4   How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college sends faculty and students to attend seminars organized by various institutions, apart from this environmental science is also a part of curriculum for 2nd year students, gender sensitization is part of 1st yr curriculum, apart from this spiritual classes are conducted where students are taught about equality, diversity and justice.

2.2.5   How does the institution identify and respond to special educational/learning needs of advanced learners?

Based on the performance, the students are identified of the extra ordinary abilities, the faculty is asked to guide them in taking up various competitive exams, to go for higher studies, so that they can choose a career matching and enhancing their abilities, and become useful resource to the nation.

2.2.6   How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out

The students are identified during the course who may in future discontinue or dropout due to their lack of attendance, delaying payment of fees, low scores in exams sometimes students themselves approach their class incharges with their problems. Apart from class counselor the college also has grievance and counseling committee from where they get help.

2.3   Teaching-Learning Process

2.3.1   How does the college plan and organize the teaching, learning and evaluation schedules?

Customized academic calendar is provided to faculty members accordingly teaching learning evaluation is done. The Departmental meetings are conducted at the beginning of the academic year where the heads of the department will discuss academic calendar, teaching plan, exam schedule and methodology for evaluation etc., with the faculty members and decision is taken regarding the subject.

2.3.2   How does IQAC contribute to improve the teaching –learning process?

IQAC contributes to teaching learning process by organizing inter and intra disciplinary seminars and bringing to knowledge various seminars workshops FDP in different universities and colleges which faculty attends regularly.

2.3.3   How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The students are given topics of the class lectures in advance so that they prepare and come on concerned class and have some background knowledge beforehand, during the class teaching aids like charts, OHP, video clips, role play followed by discussion and interaction which helps them get better grip on topic.

2.3.4   How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The students are given projects and case studies are done, which are analyzed interpreted and conclusions are drawn by them.
**   To encourage students to ask questions, after each class lecture, students are to ask question from any area of the subject and beyond subject also. There is an unwritten rule to encourage students to learn something new every day.**

2.3.5   What are the technologies and facilities available and used by the faculty for effective teaching

Labs are well equipped with required infrastructure needed by the concerned department, use of technology is limited to showing video clips for certain topics through CDs, using over head projector, power point presentation, internet etc.,

2.3.6   How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Expert lectures from various institutions are invited to

deliver lecture on selected topics. Students and staff do attend and participate in various seminars and workshops organized by our college and also visit other colleges and universities.

2.3.7   Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Students are councelled during the course of academic year. They are guided by the lecturers and provided moral support. The students with personal problems,   slow learners and with psycho-socio problems are given extra attention by giving separate explanation during free hours, and guiding them to grievance committee.

2.3.8   Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Lecturers are encouraged to give live presentation using ICT for important topics which facilitate better understanding, and attract students to the classroom. We conduct subject quiz within and beyond syllabus to develop interest about subject in them.

2.3.9   How are library resources used to augment the teaching-learning process?

Library books are available to students and they are asked to refer books and prepare their assignments. Lecturers guide the students about the books to be referred from different authors apart from prescribed ones.

2.3.10   Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes',

elaborate on the challenges encountered and the institutional approaches to overcome these.

No, the college does not face the issue of "incomplete syllabus", it has its own schedule which is followed quite strictly and generally syllabus is completed within allotted time.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Regular exams are conducted for students based on their performance, much of evaluation is done , the other criteria is, by conducting quiz competition, internal assessment, slip test, surprise test, students are evaluated on weekly basis too, which act as a scale for measuring their knowledge in the subject.

2.4   Teacher Quality

2.4.1   Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

The college recruits lecturers according to Osmania University norms and through selection panel. Whenever there is a new programme introduced or there is a change in a syllabus the lecturers are requested to upgrade themselves. Sometimes new lecturers are recruited to fulfill the requirement.

2.4.2   How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern   areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

By retaining senior staff members and sending them to FDP's Workshops so that they update and upgrade themselves in every possible manner including taking online classes and pay them according to their experience. In case, when senior staff is not available new lecturers with required qualification are appointed to take up the course.

Online classes and practicals will be conducted where lecturers use laptops with internet connections for conducting practicals and for teaching.

2.4.3   Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

Faculty are encouraged to take up higher studies and research, college from its side will provide all facilities like library, time flexibilities, adjustment of classes, lab use, etc.

a)   Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	-
HRD programmes	-
Orientation programmes	1
Staff training conducted by the university	1
Staff training conducted by other institutions	-
Summer / winter schools, workshops, etc.	-

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

The lecturers are sent to university and other college for university sponsors FDP's and workshops for upgrading of knowledge and skill.

c) Percentage of faculty

* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies

* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies

* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

About 2%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

We encourage lecturers to take up research, academic publications for which study leaves, flexibility in timing is given. Support for research and teaching experience in other national institutions, Paper and Poster presentations in conferences and seminars is also provided. Lecturers also attend any specialized programmes which may be useful for their enrichment.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such

performance/achievement of the faculty.

None.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, by informing the teachers about the analysis of evaluation and inform them about their merits and limitations so that he/she works to overcome the shortcomings with the support of the staff.

2.5   Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Evaluation process is done after giving prior notice on the notice board, enough time is given to get everybody inform about evaluation process.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Internal assessments are the reforms initiated by Osmania University which has been adopted by college. And college has system of evaluating teachers by checking their results both for internal and OU exams.
        Apart from feedbacks from students and parents which has proved to be helpful.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

By making it mandatory to all concerned staff members to

take up whatever remedial programmes, which are organized or recommended for them.

2.5.4   Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

I^st year students have formative and summative assessments which are called internal and external assessment *(semester end exams).* **The visible positive effective is, students are regular to classes and are continuously studying and are in touch with the subject throughout the year.**

2.5.5   Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weight ages assigned for the overall development of students (weight age   for   behavioral   aspects, independent learning, communication skills etc.

Since internal assessment has been implemented this year the weight ages have not been started yet, but, during practical viva voce communications skills, class behavior, discipline, attendances are all considered.

2.5.6   What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

The Osmania University while providing syllabus, states the objectives of course and curriculum. The colleges on their part will see to it that the purpose of the syllabus is served to be best extent and the objectives achieved.

2.5.7   What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Any grievance of college at Osmania University level, students can go for revaluation of her exam scripts or invoke RTI to get photo copy of her answer script.
At college level students can approach the concerned

lecturer who has valued the script to get clarification for the marks allotted. If not satisfied the concerned HOD's allow different faculty member with same subjects to value the papers to rule out any chance of unintended partiality.

2.6.   Student performance and Learning Outcomes

2.6.1   Does the college have clearly stated learning outcomes?

The students and staff are aware of the outcomes of the courses offered in the colleges and the benefits which can derive from them.
The students are informed about the higher studies options available for the courses they are also informed about job opportunities in their respective fields.

2.6.2   Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements   (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

By conducting unit test and internal exams we monitor the performance regularly communicate to them by providing students their answer scripts and showing their mistakes, and how performance can be improved.

Department of Microbiology								
2012-13					**2013-14**			
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	27	26	21	80%	I	31	31	17	55%
II	22	22	20	90%	II	26	26	20	76%
III	23	23	22	95%	III	23	26	23	100%
IV	23	23	21	91%	IV	23	23	22	95%

			Department of Microbiology					
	2014-15				2015-16			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	26	26	25	96%	I	40	40	22	55%
II	31	31	20	68%	II	26	26	19	73%
III	26	25	23	68%	III	29	28	23	82%
IV	26	25	22	83%	IV	29	28	24	85%

			Department of Zoology					
	2012-13				2013-14			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	71	70	57	81%	I	166	163	123	76%
II	69	68	57	84%	II	112	111	92	83%
III	66	62	54	87%	III	67	67	59	88%
IV	66	62	54	87%	IV	67	67	57	87%

			Department of Zoology					
	2014-15				2015-16			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	163	159	119	76%	I	222	221	171	77%
II	159	154	89	57%	II	152	151	119	79%
III	108	107	85	79%	III	154	149	133	
IV	108	107	102	95%	IV	154	148	146	99%

			Department of Botany					
	2012-13				2013-14			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	10	10	7	70%	I	57	57	48	84%
II	15	15	13	86%	II	9	9	9	100%
III	7	7	7	100%	III	16	16	16	100%
IV	7	7	7	100%	IV	16	16	16	100%

Department of Botany								
2014-15					2015-16			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	39	39	34	87%	I	54	54	40	74%
II	54	54	46	85%	II	36	36	31	86%
III	9	9	9	100%	III	50	50	41	82%
IV	9	9	9	100%	IV	48	48	40	83%

Department of Genetics								
2012-13					2013-14			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	5	5	5	100	I	9	9	8	89
II	6	6	6	100	II	5	5	5	100
III	10	10	10	100	III	6	6	6	100
IV	10	10	10	100	IV	6	6	6	100

Department of Genetics								
2014-15					2015-16			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	8	8	8	100	I	15	15	9	60
II	7	7	7	100	II	9	9	7	78
III	5	5	5	100	III	7	7	7	100
IV	5	5	5	100	IV	7	7	7	100

Department of Biotechnology								
2012-13					2013-14			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	18	18	15	83	I	19	19	18	95
II	10	10	7	70	II	17	17	12	71
III	14	14	12	86	III	10	10	9	90
IV	14	14	14	100	IV	10	10	9	90

Department of Biotechnology									
2014-15					2015-16				
No. Appeared	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	31	31	27	87	I		24	22	88
II	15	15	15	100	II		27	23	88
III	15	15	12	80	III		15	15	100
IV	15	15	9	80	IV		15	15	100

Department of Mathematics									
2012-13					2013-14				
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	40	40	30	75	I	29	29	26	89
II	45	45	39	86	II	33	33	30	90
III	49	49	41	83	III	43	43	37	86
IV	49	49	39	79	IV	43	43	34	79

Department of Mathematics									
2014-15					2015-16				
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	31	31	19	86	I	39	39	33	85
II	33	33	27	88	II	31	31	26	83
III	37	36	32	81	III	27	27	23	85
IV	37	36	31	61	IV	27	27	16	59

Department of Physics									
2012-13					2013-14				
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	11	11	10	90	I	10	10	09	90
II	15	15	11	73	II	09	09	08	80
III	09	09	04	44	III	15	15	12	88
IV	09	09	07	77	IV	15	15	14	93

Department of Physics								
\multicolumn{4}{c}{2014-15}				\multicolumn{4}{c}{2015-16}			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	09	09	06	66	I	12	10	08	66
II	08	08	06	75	II	09	09	07	77
III	11	11	09	81	III	07	07	05	71
IV	11	11	08	72	IV	07	07	05	71

Department of Electronics								
\multicolumn{4}{c}{2012-13}				\multicolumn{4}{c}{2013-14}			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	07	07	05	71	I	04	04	03	75
II	06	06	03	50	II	06	06	05	83
III	07	07	04	57	III	06	06	03	58
IV	07	07	03	44	IV	06	06	04	67

Department of Electronics								
\multicolumn{4}{c}{2014-15}				\multicolumn{4}{c}{2015-16}			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	11	11	08	72	I	05	05	04	80
II	03	03	02	66	II	11	11	07	64
III	07	06	05	83	III	02	02	02	100
IV	07	06	05	83	IV	02	02	02	100

Department of Statistics								
\multicolumn{4}{c}{2012-13}				\multicolumn{4}{c}{2013-14}			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	22	22	11	50	I	15	15	13	86
II	24	24	21	88	II	18	18	15	83
III	33	33	28	84	III	22	22	21	95
IV	33	33	30	90	IV	22	22	19	86

Department of Statistics								
\multicolumn{4}{c}{2014-15}				\multicolumn{4}{c}{2015-16}			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	11	11	09	82	I	22	22	19	86
II	20	20	16	80	II	11	11	10	90
III	19	19	17	89	III	18	18	16	88
IV	19	19	15	79	IV	18	18	13	72

<table>
<tr><td colspan="9" align="center">Department of Chemistry</td></tr>
<tr><td colspan="4" align="center">2012-13</td><td colspan="5" align="center">2013-14</td></tr>
<tr><td>Yr</td><td>Total strength</td><td>No. Appeared</td><td>No. Passed</td><td>%</td><td>Yr</td><td>Total strength</td><td>No. Appeared</td><td>No. Passed</td><td>%</td></tr>
</table>

Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	141	136	109	80	I	238	233	185	80
II	86	86	74	87	II	131	131	109	83
III	92	87	70	80	III	85	83	75	90
IV	92	87	83	95	IV	85	83	74	90

Department of Chemistry

Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
	2014-15					**2015-16**			
I	221	220	146	67	I	296	288	185	65
II	227	219	159	73	II	210	205	133	65
III	129	127	94	74	III	218	211	164	78
IV	129	127	105	83	IV	218	210	178	85

Department of BA

Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
	2012-13					**2013-14**			
I	22	22	19	86	I	24	23	19	83
II	23	23	19	83	II	19	19	16	82
III	20	20	16	80	III	20	19	17	85

Department of BA

Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
	2014-15					**2015-16**			
I	19	18	11	62	I	33	31	21	75
II	26	23	16	70	II	19	19	16	84
III	18	18	16	88	III	22	21	18	85

Department of Computer Science

Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
	2012-13					**2013-14**			
I	39	39	38	97	I	36	35	21	60
II	46	46	38	83	II	39	39	34	87
III	50	49	36	73	III	45	44	32	73
IV	50	49	39	80	IV	45	44	32	73

Department of Computer Science								
2014-15					2015-16			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	31	31	24	77	I	41	39	15	39
II	33	33	27	82	II	31	31	23	74
III	37	36	29	81	III	30	27	17	63
IV	37	36	29	67	IV	30	27	14	52

Department of Computer Application								
2012-13					2013-14			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	14	14	14	100	I	15	15	11	73
II	12	12	11	92	II	14	14	04	29
III	16	16	13	82	III	12	12	12	100
IV	16	16	14	88	IV	12	12	12	100

Department of Computer Application								
2014-15					2015-16			
Yr	Total strength	No. Appeared	No. Passed	%	Yr	Total strength	No. Appeared	No. Passed	%
I	14	14	11	79	I	22	21	17	81
II	13	13	10	77	II	15	15	15	100
III	13	13	09	69	III	12	10	07	70
IV	13	13	10	77	IV	12	10	08	80

Department of B.Com (Computers) I yr (2012-13)			
Subject	No. Appeared	No. Passed	%
Business Economics	112	98	88
Business org & mgnt	112	92	82
Financial Accounting	112	100	89
Fundamental of info tech	112	105	94
C language	112	81	73

Department of B.Com (Computers) II yr			
Subject	No. Appeared	No. Passed	%
Advance Accounting	121	105	87
Business Statistics	121	99	82
FSBI	120	108	90
Taxation	121	106	88
RDBMS	121	112	93

Department of B.Com (Computers) III yr			
Subject	No. Appeared	No. Passed	%
Web Programming	106	95	90
E- Commerce	106	106	100
Corporate Accounting	106	96	91
Business Law	106	101	95
Auditing	106	106	100
Principle of Marketing	106	106	100
Rural Marketing	106	106	100

Department of B.Com (Computers) I yr (2013-14)			
Subject	No. Appeared	No. Passed	%
Business Economics	92	90	80
Business org & mgnt	92	91	90
Financial Accounting	92	91	89
Fundamental of info tech	92	91	98
C language	92	91	82

Department of B.Com (Computers) II yr			
Subject	No. Appeared	No. Passed	%
Advance Accounting	108	107	85
Business Statistics	108	107	79
FSBI	108	107	80
Taxation	108	107	64
RDBMS	108	107	93

Department of B.Com (Computers) III yr			
Subject	**No. Appeared**	**No. Passed**	**%**
Web Programming	116	116	99
E- Commerce	118	115	97
Corporate Accounting	119	119	100
Business Law	120	111	90
Auditing	118	110	92
Principle of Marketing	118	118	100
Rural Marketing	118	117	99

Department of B.Com (Computers) I yr (2014-15)			
Subject	**No. Appeared**	**No. Passed**	**%**
Business Economics	126	102	81
Business org & mgnt	129	107	83
Financial Accounting	128	118	92
Fundamental of info tech	129	129	95
C language	127	98	77

Department of B.Com (Computers) II yr			
Subject	**No. Appeared**	**No. Passed**	**%**
Advance Accounting	82	76	93
Business Statistics	82	48	59
FSBI	82	73	89
Taxation	82	43	52
RDBMS	82	66	80

Department of B.Com (Computers) III yr			
Subject	No. Appeared	No. Passed	%
Web Programming	102	83	82
E- Commerce	102	102	100
Corporate Accounting	102	87	86
Business Law	102	92	91
Auditing	102	101	99
Principle of Marketing	102	98	96
Rural Marketing	102	101	99

Department of B.Com (Computers) I yr (2015-16)			
Subject	No. Appeared	No. Passed	%
Business Economics	131	99	75
Business org & mgnt	131	100	76
Financial Accounting	131	114	87
Fundamental of info tech	130	109	84
C language	131	102	78

Department of B.Com (Computers) II yr			
Subject	No. Appeared	No. Passed	%
Advance Accounting	123	93	76
Business Statistics	124	79	63
FSBI	124	88	71
Taxation	123	45	36
RDBMS	121	86	71

Department of B.Com (Computers) III yr			
Subject	No. Appeared	No. Passed	%
Web Programming	78	62	79
E- Commerce	78	77	99
Corporate Accounting	78	69	88
Business Law	78	66	85
Auditing	78	76	97
Principle of Marketing	78	76	97
Rural Marketing	78	76	100

Department of B.Com (General) I yr (2012-13)			
Subject	No. Appeared	No. Passed	%
Business Economics	52	49	94
Business org & mgnt	52	32	61
Financial Accounting	52	49	94
Fundamental of info tech	52	49	94

Department of B.Com (General) II yr			
Subject	No. Appeared	No. Passed	%
Advance Accounting	40	32	80
Business Statistics	40	22	55
FSBI	40	38	95
Taxation	40	23	70

Department of B.Com (General) III yr			
Subject	No. Appeared	No. Passed	%
Web Programming	59	48	81
E- Commerce	59	41	70
Business Law	59	47	80
Auditing	57	56	98
Principle of Marketing	57	57	100
Rural Marketing	58	58	100

Department of B.Com (General) I yr (2013-14)

Subject	No. Appeared	No. Passed	%
Business Economics	33	22	67
Business org & mgnt	33	26	79
Financial Accounting	33	6	79
Fundamental of info tech	33	28	84

Department of B.Com (General) II yr

Subject	No. Appeared	No. Passed	%
Advance Accounting	51	47	92
Business Statistics	51	36	71
FSBI	51	17	29
Taxation	51	36	29

Department of B.Com (General) III yr

Subject	No. Appeared	No. Passed	%
Web Programming	36	32	89
E- Commerce	36	26	72
Business Law	36	27	75
Auditing	36	34	94
Principle of Marketing	36	36	100
Rural Marketing	36	36	100

Department of B.Com (General) I yr (2014-15)

Subject	No. Appeared	No. Passed	%
Business Economics	27	23	85
Business org & mgnt	27	24	89
Financial Accounting	28	22	78
Fundamental of info tech	28	25	92

Department of B.Com (General) II yr			
Subject	No. Appeared	No. Passed	%
Advance Accounting	29	23	80
Business Statistics	29	19	66
FSBI	29	22	76
Taxation	29	20	69

Department of B.Com (General) III yr			
Subject	No. Appeared	No. Passed	%
Web Programming	44	37	84
E- Commerce	44	31	70
Business Law	44	40	91
Auditing	44	44	100
Principle of Marketing	44	43	98
Rural Marketing	44	44	100

Department of B.Com (General) I yr (2015-16)			
Subject	No. Appeared	No.Passed	%
Business Economics	35	26	74
Business org & mgnt	35	28	80
Financial Accounting	35	26	74
Fundamental of info tech	35	30	86

Department of B.Com (General) II yr			
Subject	No. Appeared	No. Passed	%
Advance Accounting	24	19	79
Business Statistics	25	14	56
FSBI	24	20	84
Taxation	24	09	38

Department of B.Com (General) III yr			
Subject	**No. Appeared**	**No. Passed**	**%**
Web Programming	28	25	89
E- Commerce	28	25	89
Business Law	28	24	86
Auditing	28	27	96
Principle of Marketing	28	26	93
Rural Marketing	28	28	100

Department of English									
2012-13					**2013-14**				
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	368	363	363	100	**I**	422	418	98	100
II	324	323	323	100	**II**	358	353	89	100

Department of English									
2014-15					**2015-16**				
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	457	454	453	99	**I**	536	533	530	99
II	401	401	401	100	**II**	412	409	405	99

Department of English(Literature)									
2012-13					**2013-14**				
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	05	05	05	100	**I**	15	15	15	100
II	12	12	12	100	**II**	05	05	05	100
III	07	07	07	100	**III**	09	08	08	100
IV	07	07	07	100	**IV**	09	08	08	100

Department of Sanskrit									
2014-15					**2015-16**				
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	11	11	11	100	**I**	17	16	16	100
II	13	13	11	85	**II**	11	11	11	100
III	05	05	05	100	**III**	12	11	11	100
IV	05	05	05	100	**IV**	12	11	11	100

Department of Sanskrit									
2012-13					**2013-14**				
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	16	16	16	100	I	16	16	16	100
II	32	32	32	100	II	16	16	16	100

Department of Arabic	
2012-13	**2013-14**

Department of Sanskrit									
2014-15					**2015-16**				
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	19	19	100		I	16	16	16	100	100
II	16	16	100		II	19	19	19	100	100
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	218	218	218	100	I	344	344	344	100
II	279	279	279	100	II	218	218	218	100

Department of Arabic									
2014-15					**2015-16**				
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	370	370	370	100	I	457	457	457	100
II	344	344	344	100	II	370	370	370	100

Department of Urdu									
2012-13					**2013-14**				
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	43	43	43	100	I	35	35	35	100
II	50	50	50	100	II	43	43	43	100

Department of Urdu									
2014-15					**2015-16**				
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	41	41	41	100	I	53	53	53	100
II	41	41	41	100	II	40	40	40	100

Department of Hindi								
2012-13					**2013-14**			
Yr	**Total strength**	**No. Appeared**	**No. Appeared**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Appeared**	**%**
I	42	42	42	100	I	40	40	40	100
II	46	46	46	100	II	42	42	42	100

Department of Hindi								
2014-15					**2015-16**			
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	45	45	45	100	I	48	48	48	100
II	40	40	40	100	II	45	45	45	100

Department of Telugu								
2012-13					**2013-14**			
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	09	09	09	100	I	05	05	05	100
II	12	12	12	100	II	09	09	09	100

Department of Telugu								
2014-15					**2015-16**			
Yr	**Total strength**	**No. Appeared**	**No. Passed**	**%**	**Yr**	**Total strength**	**No. Appeared**	**No. Passed**	**%**
I	06	06	06	100	I	19	19	19	100
II	05	05	05	100	II	06	06	06	100

2.6.3   How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The college has structured system of teaching and learning syllabus which includes conducting lecturer classes, seminars and group discussions, guest lectures by in-house faculty and special lectures, regular evaluation and assessment is done as discussed earlier.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

Different committees like Placement Cell, which groom students facing interviews, provide campus placements, conduct workshops to enhance and supplement their soft skills, communication skills, life skills and personality development which help them immensely in their future endeavors. But the policy of college is to encourage students to go for higher studies.
Self Help Group is a platform where students can sell their home made products and make some profits which helps them economically as well as trained them in entrepreneual skills.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The department heads collects the data from the subject lecturers and analyze and compare it with the pre mentioned benchmark. Students below the benchmark are counseled by the subject in-charge to find out the reasons for below par performance, and try to work out her issues and make sure that her performance improves.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

By analyzing their performance in their academics and by taking regular feedbacks from students we get a fair idea of, what they have learnt during their academic course.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Based on the examination conducted throughout their academic year the teachers evaluate students performance and take suitable steps.

The syllabus is designed in such a way that when it is covered with its theory and practical classes its intended objective is invariably achieved. Further achievement of the objectives is tested during their Annual or Semester end examinations where paper setters are instructed to ask questions in line with objectives of the syllabus.

For example, The students of B.Com final year are supposed to know how to make a static website in their E-Commerce subject.

For this they are asked to use FrontPage editor of Microsoft which is very user friendly software package for beginners of HTML, as it provides elements and attributes of HTML code as soon as markup is opened. This is an easy method to learn HTML before using notepad and browser for static webpage. By the end of two months the students get enough knowledge and skill to make a static and simple website using all the HTML codes.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1   Promotion of Research

3.1.1   Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No. The institution does not have recognized research center/s of the affiliating University or any other agency/organization

3.1.2   Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact

The Institution does not have enough research to form a research committee to monitor and address the issues of research.

3.1.3   What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

Lecturers are given time flexibility and their classes are adjusted according to their research schedule. They can also avail labs and computers to carry out their research work. Leaves are granted whenever they are in need.

3.1.4   What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

Workshops are organized by departments where students learn techniques involved in research. They are also exposed to certain scientific labs and research centers where

students are explained about research work that is carried out, which may motivate and inspire them to take up research.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

1. Ms. Saira Farheen, faculty of Computer is pursuing her Ph.D her topic of research is "A study on the knowledge and Attitude of Student Teachers on ICT in Teacher Training Programme. "
2. Dr. Talath Jahan, Head Department of Urdu and languages, Author of two books and written lessons for UG (details given at 3.1.10) publishers of many articles in national seminars and conferences, newspapers.

3. Dr. Naseem Akhtar Principal is involved in research of "Use of Bacteria in decolorization of dyes in the environment".

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

> **Department of electronic have conducted electronika workshop on 9th and 10th September 2015**
> **Department of nutrition organized "Nutrition Week" on 12th January 2015**
> **College has organized "Nurture" a biennial event in 2015 where students from all departments participated in presenting their projects.**

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

There is not enough research to prioritize the research going on in the institution.

3.1.8   Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Eminent professors are invited to college to deliver guest lecturers which are followed by interactive section. Students and lecturers come forward with various queries which are answered by them.

3.1.9   What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

About 5% of faculty has availed leave for research which has motivated others to take up research.

3.1.10   Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Ms. Saira Farheen research is very useful to the society with increasing use of ICT in teaching and learning.
The impact of ICT based teaching and learning may be limitless.
- ➢ **Developing the proactive, independent and active learning for learners.**
- ➢ **Improves technology enabled tracking of students performance, participation and progress.**
- ➢ **ICT enabled teaching and learning have a big impact on learning of week and slow learners students.**
- ➢ **ICT based learning leads and great impact on learning and skill development.**
    This knowledge of ICT and attitude of students is applied in classes to make the subject easy and

understandable to students.

Dr. Talath Jahan has authored books namely
- **URDU KAY TANQEEDI AFKAAR.**
  ISBN 978-81-8465-8
- **URDU MARSIA AZADI KAY BAAD HINDUSTAN MEIN.**
  ISBN 978-81-8465-487-5

Dr. Talath Jahan has written lessons for UG syllabus of MANUU, namely
- **Mohammed QuliQutub Shah ki shaeri.**
- **Vali Deccaniki Ghazlein.**
- **Masnavi Dariya-e-Ishq.**

She also has recorded AV Lessons for PG in MANUU 2009.
        Dr. Naseem Akhter research which is based on Metal resistance and Bioremediation involves the use of micro organisms and their biomass in the removal of metal ions and dyes from industrial effluents to make the effluent environment safe. Use of biodegradable microbial biomass or microbes in the degradation or uptake of the dyes for the removal of colorations is worked on.

3.2   Resource Mobilization for Research

3.2.1   What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

College does not provide any funds for research.

3.2.2   Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision in the institution to provide seed money to the faculty for research.

3.2.3   What are the financial provisions made available to support student research projects by students?

Though no direct financial assistance is given to the college. But the students are allowed to use labs, chemicals and infrastructure for research purpose.

3.2.4   How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The institute does not have inter-disciplinary research

3.2.5   How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Labs are well equipped with various equipments. Lecturers and students make use of them .During their experiments which are a part of their curriculum.

3.2.6   Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility?

The college did not receive any grant or finance from any agency.

3.2.7   Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

No funds were provided.

3.3 Research Facilities

3.3.1   What are the research facilities available to the students and

research scholars within the campus?

Every department has labs, and library facilities are provided to students staff and research scholars.

3.3.2   What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The college regularly updates and upgrades the lab to meet the requirements of university and scholars may use the same facility.

3.3.3   Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities??

The college did not receive any grant or finance or funds from any agency.

3.3.4   What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Post Graduation Labs which are of sister concerns institutions like M.Sc, MBA, Engineering, B-pharmacy are also made available for students who are interested to do research.

3.3.5   Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

Library has good collection of books with Indian and international authors which can be used by researchers.

3.3.6   What are the collaborative research facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology

etc.

There is no collaboration with other institutes but labs and libraries of inter concern are used by the staff and students.

3.4   Research Publications and Awards

3.4.1   Highlight the major research achievements of the staff and students in terms of

There is no substantial research contribution.

3.4.2   Does the Institute publish or partner in publication of research journal(s)?

Institution does not publish in any research journal of repute.

3.4.3   Give details of publications by the faculty and students:

No major publications

3.4.4   Provide details (if any)

NA

3.5   Consultancy

3.5.1   Give details of the systems and strategies for establishing institute-industry interface?

Students are taken for industrial visits, the interface is limited to interaction with industry people. During their visit students are exposed to research work that is carried out which acts as a stimulant for developing interest.

3.5.2   What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

College encourages consultancy, if lectures are interested.

3.5.3   How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

College encourages the staff to utilize their expertise by providing or helping them find avenues.

3.5.4   List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

There was no major consultancy work done which could generate revenue.

3.5.5   What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The college does not have policy of the institution in sharing the income generated through consultancy.

3.6   Extension Activities and Institutional Social Responsibility (ISR)

3.6.1   How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college has NSS unit which works with a neighboring communities and educate the people about health and hygienic, child education, child immonisation, antialchoholism, awaresness regarding STD'S etc.,

3.6.2   What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

College NSS unit will keep tracks of students contribution to social welfare community.

3.6.3   How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college is known for its service to community by providing financial help to economically backward students, giving fee concession, and also doing social service in local areas by conducting camps.

3.6.4   How does the institution plan and organize its extension and outreach programmes?

NSS unit has its own budget and it conducts annual camps in the neighboring slum localities.

3.6.5   How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The students are encouraged to join NSS unit and many lecturers contribute to the NSS camp by giving lectures on various socially relevant topics.

3.6.6   Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The students of college conduct surveys for their course, but no special survey was done to find the social justice system in our society.

3.6.7   Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The social activities undertaken by students in the neighboring locality will expose them to social problems and difficulties faced by under-privileged people. This exposure helps them to realize the importance of education and the problem faced by the uneducated. Apart from this, it

inculcates social responsibility, leadership skills which may lead them to becoming socially responsible and good citizen, who knows the reality of our people, and may work towards improving their living standard and development.

3.6.8   How does the institution ensure the involvement of the community in its   reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Activities are done by NSS Unit like Haritha Haram, Traffic Awareness Week, Donation camps, etc are efforts undertaken by college to reach out to community and make them part of college activities.

3.6.9   Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college does not have any formal collaboration or linkage with other institution but it uses all the facilities of its sister concerns for enhancing its community service.

3.6.10   Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

No major awards to mention

3.7   Collaboration

3.7.1   How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The interested students are allowed to make use of facilities to other sister concern under Shadan groups.

The college does not have any formal collaboration or linked with other institutions but it uses all the facilities of its concerns for enhancing students' subject knowledge.

3.7.2   Provide details on the MoUs/collaborative arrangements (if any) with   institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

No substantial collaboration / or MoU has been signed with any corporate agency.

3.7.3   Give details (if any) on the   industry-institution-community interactions that have contributed to   the establishment / creation/up-gradation of academic facilities, student and staff support,   infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The college does not have any formal collaboration or linked with other institutions but it has an understanding with many placement agencies, which prefer our students in their placement drives.

3.7.4   Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

No National Seminar or conference was organized in our college.

3.7.5   How many of the linkages/collaborations have actually resulted in formal MoUs and   agreements ?

No substantial linkage or collaborations with resulted in MoUs

3.7.6   Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The college does not have any formal collaboration or linked with other institutions.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1   Physical Facilities

4.1.1   What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The college reviews infrastructure every year and if any shortcoming is found it accordingly upgrades and updates the infrastructure in accordance to university requirements. Apart from this college acquires infrastructure to meet requirements of modern day teaching and learning like LCD'S, OHP, Internet, Smart Classroom etc.

4.1.2   Detail the facilities available for

a) classrooms, technology enabled learning spaces, seminar hall, tutorial spaces, laboratories, equipment for teaching, learning and research etc.

> **Classrooms are well lit, spacious and ventilated with good furniture and other fittings.**
> **There is a smart classroom which is technology enabled.**

Life Sciences Labs

Department	LABARATORY	EQUIPMENT	NUMBER
Chemistry	8	Conductivity meter	3
		Colori Meter	2
		Potentio Meter	2
		Oven	1
		Freezer	1
		Electric Balance	1
		Physical Balance	20
Zoology	4	Refrigerator	1
		Incubator	1
		Physical Balance	2

		Electric Balance	1
		Centrifuge	5
		Colori Meter	2
		Distillation Plant	1
		Water Bath	1
		Electric Heaters	3
Botany	2	Autoclave	1
		Hot Air Oven	1
		Incubator	1
		Physical Balance	1
		Electronic Balance	1
		Centrifuge	1
Genetics	2	Hot Air Oven	1
		Incubator	1
		Gel Electrophoresis Unit	1
		Rodger Electrophoresis Unit	1
		Colori Meter	1
		Autoclave	1
		Refrigerator	1
		Centrifuge	1
		Microfuge	1
		Compound Microscope	1
		Simple Microscope	1
		Top Pan Balance	1
Microbiology	3	Autoclave	2
		Refrigerator	1
		Incubator	2
		Hot Air Oven	2
		Microscope	15
		Water Bath	3
		Colori Meter	4
		Shaker	1
		Centrifuge	1
		Chromatography Chamber	1
		Physical Balances	4
		Magnetic stirrer	1

Biochemistry	1	Hot Air Oven	1
		Water Bath	1
		Centrifuge	1
		Colori Meter	1
		Thin Layer Chromatography	1
		Paper Electrophoresis	1
		Common Balance	1
Nutrition	3	Microscope	2
		Colori Meter	2
		Haemoglobino Meter	3
		Weighing Scale	2
		Height Rod	1
		Refrigerator	1
		OTG	1
Biotechnology	2	Autoclave	2
		Hot Air Oven	1
		Laminar Airflow	1
		Colori Meter	1
		UV Spectro Photo Meter	1
		Incubator	2
		Cooling Centrifuge	1
		Deep Freezer	1
		Water Bath	2
		UV transilluminator	1
		Vertical and horizontal , Electrophoresis Apparatus	1
		Electro Balance	1
		Tissue Culture Rack	1
		Simple Microscope	1
		Compound Microscope	1
		Magnetic stirrer	1
		Vortexer	1

Computer Labs-4 (Total)

For students studying computer science, the college is equipped with 4 computer labs with latest hardware and software. The labs are upgraded as and when required to cater to the needs of various departments' syllabus. At present the college has about 150 computers with LAN facility for 80 systems and stand alone facility for 70 systems.

2 Labs for Commerce

1 Lab for Life Science

1 for Lab for English

Computer Lab Hardware:

S.No	Labs	Equipments	Number
1.	4	Computers Systems with LCD Monitors	150
2		DVD Writers	25
3		Head Phones	30
4		Printers	3
5		Woofers	2
6		Air Conditioners	10
7		White Boards with Magnetic Dusters	2
8		External CD Writer	1
9		DVD	10
10		Switch 24 pins	4
11		CC Camera	6
12		Spike	5

Software Available:

S.No.	Software	No. Of System
1	MS. Windows 7	150
2	MS. Office 2007	125
3	Tally 9	60
4	C Language	125
5	Java	50
6	Oracle	100
7	Visual Studio	60

Physics and Electronic Labs

Physics and Electronic Labs are equipped with required instruments and infrastructure.

Physics Lab

S.No	Equipment	Number
1	Resistors Diodes, OP Amp 741	
2	Capacitors, IC 7402, 7432	
3	Digital Multi meter	1
4	RC coupled amplifier	2
5	Resistance box	1
6	Function generator	1
7	Sodium vapour Lamp	1
8	Weight 50 gms	2
9	Borosil Beaker 500ml	1
10	Phase Shift Oscillator	1
11	Digital Meter	3
12	Crocodile Clips	24
13	Resistors	70
14	Prism	2
15	Thermometer	2
16	Capillary tube	1
17	Tuning fork	1
18	Micrometer	1
19	Volt meter	5
20	Milliammeter	3
21	Plane mirror	2
22	Diffraction grating	2
23	Photocell	1
24	Capillary Tube	2
25	Screw Guage	1
26	Spherometer	1
27	B-H Curve	1
28	Plank's Constant	1
29	E/M Charge	1

Electronic Lab

S.No	Equipments	Number
1	Astable Multivibrator	2
2	Monostable Multivibrator	1
3	Bistable Multivibrator	1
4	Schmitt Trigger	1
5	Emitter Coupled	1
6	Voltage regulator	1
7	Operational Amplifer	1
8	Logic Gates trainer	1

9	Gates using discrete elements	1
10	Half adders	1
11	Shift registers	2
12	Oscilloscope	3
13	Function generators	3
14	Wish Boards	6
15	Analog Voltmeters	7
16	Analog Ammeters	2
17	Analog Multimeter	1
18	8085 Microprocessor	2
19	Digital Multimeter	1
20	FET Board	2
21	UJT Board	2
22	BJT Board	2
23	RC coupled Amplifier	2
24	Colpitts Oscillator	2
25	Hartley Oscillator	2
26	Norton's Thevenins Board	2
27	Maximum Power Transfer Kit	2
28	Wein Bridge Oscillator	2
29	LCR Boards	2
30	AC Bridge	2
31	Galvanometer	1
32	Operational Amplifier	1
33	Phase Shift Oscillator	1
34	Rectifier Filter Kit	1
35	Clipping and Clamping Kit	1
36	RC and RL Kit	2
37	DC regulator and power supply	1
38	Dual stepper meter	1
39	Conversion Meters	3
40	De regulator power supply	1
41	Traffic light	1
42	8051 Micro Controller Kit	1
43	Stepper Motor	1

b) Extra- curriculum activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.

The college has Indoor games' facilities for chess, carom board, table tennis room.
Gymnasium: -   Is equipped with Treadmill, weights.
Auditorium: - College has auditorium which can accommodate 1000 students

and   fitted with necessary fittings.

Parking space, lifts, canteens are also available.

CO-CURRICULAR & EXTRA CURRICULAR ACTIVITIES

The students are encouraged to participate in various literary activities and competitions in all languages, English, Hindi, Urdu, Telugu and Sanskrit the competition held are

- Elocution
- General Quiz
- Subject / Department wise Quiz
- Short story
- Essay writing
- Poetry writing
- JAM
- Dumb charades
- Recitation (Arabic, Urdu, Sanskrit)
- Cursive Writing and Calligraphy etc.

Extracurricular activities and competitions include

- Singing
- Flower arrangement
- Fancy dress
- Hair style
- Dance competition
- Mehandi designing
- Sketching and Painting
- Scarf wrapping
- Needle work and Embroidery
- Salad/Dessert etc.

Competitions are held and prizes are given to the winners. The students are also encouraged to participate in various extracurricular activities conducted by the university, colleges and other agencies.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of

the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The college updates, upgrades and purchases new equipment as per requirement of university and to keep up with the changing technology to enhance quality of education and practical knowledge of students.
College sees to it that the lab and infra structure is optimally utilized by giving lab access to student apart from prescribed classes.

4.1.4   How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college provides lift facility to student with physical disability and personal assistant in lab during practicals.

4.1.5   Give details on the residential facility and various provisions available

There is no residential facility provided.

4.1.6   What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

There are no provisions or availability of health care for the students in and off the campus. Though first aid is available.

4.1.7   Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Canteen is available in cellar, 6th floor and 8th floor.
Auditorium is available in the ground floor.
Separate room is available for various committees on 5th floor.

4.2   Library as a Learning Resource

4.2.1   Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

College has library committee comprising of lecturers from all departments. This committee takes suggestions from students to improve the service of library and discuss in the meetings there feasibility, apart from recommending books to be purchased by library from time to time.

4.2.2   Provide details of the following:
*   Total area of the library (in Sq. Mts.)
     1728sqft
*   Total seating capacity
     100
*   Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
     7:30 am -1:00 pm
*   Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
     Library has a reading area, relaxed.

4.2.3   How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	2013-14		2014-15		2015-16		2016-17	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	32	8,490	-	-	123	41,293	-	-
Reference Books	-	-	-	-	03	1,740	-	-
Journals/ Periodicals	05	2,600	5	2,600	5	2,600	5	2,600
e-resources	-	-	-	-				

Any other (News paper)	3	3,600	3	3,600	3	3,600	3	3,600

9. **Services/facilities available in the Library:**

Circulation	yes
Clippings	yes
Bibliography	
Reference	yes
Reprography	yes
Computer and Printing	yes
Internet	yes
Inter-library loan	yes
Power back up	Partial
Information display and notification	yes
User orientation/information literacy	yes
Any other specify	

10. Average number of books issued/ returned per day :   **100**
11. Ratio of library books to the no. of students enrolled**:   7:1**
12. Computer facilities:

   Number of Computer in the college   :   **200**

   Number of Departments with Computer facilities: **All Departments**

   Central Computer facility (No. of terminals):   **100**

   Budget allocated for purchase of computers during the

    Last academic year: **No Fixed Budget**

  Amount spent on maintenance and upgrading of Computer facilities during the last academic year: **Rs. 10 Lakhs**

 Internet facility Connectivity: **Broadband**

Number of nodes/computers with internet facility: **50**

13. Is there workshop/Instrumentation Centre?   **No**
14. Is there a Health Centre?   **No**
15. Is there a residential accommodation for faculty and non-teaching staff?   **No**
16. Are there student Hostels?   **No**

17. Is there a provision for:
    a. Sports fields   **No (Only facility for Indoor games is provided)**
    b. Gymnasium   **Yes**
    c. Women's rest room   **Yes**
    d. Transport   **No**
    e. Canteen/Cafeteria   **Yes**
    f. Student Centre   **No**
    g. Vehicle parking facility   **Yes**

4.2.4   Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

Though library is computerized it does not have high technology
It has:
  1. Photocopy facility.
  2. Computerized with internet.
  3. E learning through computer.

4.2.5   Provide details on the following items:

* Average number of walk-ins - **300**

* Average number of books issued/returned - **100**

* Ratio of library books to students enrolled - 1:12

* Average number of books added during last three years

* Average number of login to opac (OPAC)

* Average number of login to e-resources

* Average number of e-resources downloaded/printed

* Number of information literacy trainings organized

* Details of "weeding out" of books and other materials

4.2.6   Give details of the specialized services provided by the library

1. **Downloads: - Download facility is available for students and staff from internet.**

2. **Printing: - Printer is available for taking printouts.**

3. **Photocopying: - Photocopying facility is available for staff and students for any contents from the books or**

others sources.

4.2.7   Enumerate on the support provided by the Library staff to the students and teachers of the college.

- **Helps to find the books**
- **Extend working hours when the students require.**
- **Provide 'no due 'and library certificate.**
- **Provide space to conducting lectures.**

4.2.8   What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Personal assistance to physically/visually challenged persons.

4.2.9   Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

Library committee looks after feedback from students and faculty and recommends methods to improve the library service.

4.3   IT Infrastructure

4.3.1.   Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system) **150**
- Computer-student ratio: - **1:4.5**

- Stand alone facility: - **70**
- LAN facility: - **80**
- Wi-Fi facility: - **Yes**
- Number of nodes/ computers with Internet facility: - 50
- Any other

Computer Labs-4 (Total)

For students studying computer science, the college is equipped with 4 computer labs with latest hardware and software. The labs are upgraded as and when required to cater to the needs of various departments' syllabus. At present the college has about 150 computers with LAN facility for 80 systems and stand alone facility for 70 systems.

2 Labs for Commerce

1 Lab for Life Science

1 for Lab for English

Computer Lab Hardware:

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3		Head Phones	30
4		Printers	3
5		Woofers	2
6		Air Conditioners	10
7		White Boards with Magnetic Dusters	2
8		External CD Writer	1
9		DVD	10
10		Switch 24 pins	4
11		CC Camera	6
12		Spike	5

Software Available:

S.No.	Software	No. Of System
1	MS. Windows 7	150
2	MS. Office 2007	125
3	Tally 9	60
4	C Language	125
5	Java	50
6	Oracle	100
7	Visual Studio	60

4.3.2   Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

No facility of computer is provided off the campus, in the campus students and staff can access internet in computer lab and library.

4.3.3   What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college from time to time purchases new software and hardware required by the college for it curriculum fulfillment.

4.3.4   Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

There is no fixed budget for computer work, But every year there is purchase, upgrade and update of software and hardware. Maintainace staff looks after the system.

4.3.5   How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?
Students are asked to give seminars and power point

Presentation using LCD. Faculty are required to take classes using computer aided technology for better understand of lecture and subject.

4.3.6   Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled

classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Student are given address of websites to check online information and data available online, how it can be used to enhance learning and teaching outcomes and better understanding subject as well as encourage them to ask questions and tap their scientific temper.

4.3.7   Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The institute does not have National Knowledge Network connectivity.

4.4   Maintenance of Campus Facilities

4.4.1   How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following   facilities (substantiate your statements by providing details of budget allocated during last four years)?

The maintenance of campus facility is done by management of the society.

4.4.2   What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

   The college's supervisor of infrastructure checks the facilities of the campus on daily basis any shortcoming or deficiency is reported immediately and it is fixed.

4.4.3   How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

Institution calibrate to measures before every practicals.

4.4.4   What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The college has spikes in computer lab to protect computers from voltage fluctuation.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1   Student Mentoring and Support

5.1.1   Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Introduction about the college is given in prospectus to inform prospective students about the college courses offered, fees, eligibility, rules and regulation.

5.1.2   Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Central & State Government scholarship Babu Khan scholarship and MESCO scholarship for economically backward students, Moulana Azad scholarship for meritorious students.

5.1.3   What percentage of students receive financial assistance from state government, central government and other national agencies?
20%

5.1.4   What are the specific support services/facilities available :

➢ **Fee concessions will be given to students who are**

financially poor.

➢ **Lift facilities are available for students with physical disabilities.**

➢ **Lecturers take extra efforts and time to tutor foreign students when required.**

➢ **Students are guided by staff to participate in various competitions for their overall development.**

➢ **Remedial classes are conducted for glow learners.**

➢ **Students are taken to institutions of higher studies like NIRD, Vishwa Wani business schools, GITAM University, Ethames etc.**

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college has Self Help Group which encourages students to make products and sell them in the college. College provides a platform for them to sell their products during food fest to earn profits for their efforts, this is like training for them to know cost, labour and profit relationship.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

∗ additional academic support, flexibility in examinations

∗ special dietary requirements, sports uniform and materials

∗ any other

CO-CURRICULAR & EXTRA CURRICULAR ACTIVITIES

The students are encouraged to participate in various literary activities and competitions in all languages, English, Hindi, Urdu, Telugu and Sanskrit the competition held are

1. Elocution
2. General Quiz
3. Subject / Department wise Quiz
4. Short story
5. Essay writing
6. Poetry writing
7. JAM (Just a minute)
8. Dumb charades
9. Recitation (Arabic, Sanskrit)
10. Cursive Writing and Calligraphy etc.

Extracurricular activities and competitions include

1. Singing
2. Flower arrangement
3. Fancy dress
4. Hair style
5. Dance competition
6. Mehandi designing
7. Sketching and Painting
8. Scarf wrapping
9. Needle work and Embroidery
10. Salad/Dessert etc.

Competitions are held and prizes are given to the winners. The students are also encouraged to participate in various extracurricular activities conducted by the university, colleges and other agencies.

5.1.7   Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details

on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The college will provide information to students about competitive examinations, which can be taken up by them and the places where coaching is available, The college does one or two day workshop where they are informed about question paper pattern, time management, how to analyzed question paper and make their choices diligently.

5.1.8   What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The college has various committee, class incharges and HOD'S who take care of counseling students on various problems they face.

5.1.9   Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

There is a placement cell in a college where different reputed companies or pharmaceutical labs approach, and based on convenient time, interviews and test (written/online) will be conducted in college premises and for selected students appointment orders are given. Egg Enact, Amazon, Reddy's labs etc.,
> **Other services provided by placement cell are guiding students on how to face interviews.**
> **Informing them about their job opportunities based on their UG courses.**
> **The placement cell also inform students about the importance of soft skills, communication skills, life skills and get them trained by professionals.**

5.1.10   Does the institution have a student grievance redressal cell? If

yes, list (if any) the grievances reported and redressed during the last four years.

Yes

Student's Grievance Redressal Cell

The Shadan Degree College for Women was having its own Grievance Redressal System in an informal manner is through direct supervision of the Principal our Chairman earlier- But informal sense along with the provision of suggestion boxes. The Grievance Redressal Cell of the College was created on 22-7-2009. The function of the cell is to look in to the complaints lodged by any student and judge its merit. It takes into account any problems or grievance faced by the student not only in the college, be it with fellow students, teaching staff, non-teaching staff but also their personal problems.

- The Student Grievance Redressal Cell takes into consideration, the infrastructure, which includes neat class rooms, with lights and fans, dust bins, clean hygienic wash room, drinking water and rest room.
- The Student Grievance Redressal Cell desires to promote and maintain a conducive and unprejudiced education environment in the college.
- The cell enables the student to express feeling by initiating and pursuing the grievance procedure.
- The members of the committee work incessantly by motivating the students to maintain cleanliness in the college premises
- Their objectives are:
a) To support the student who have been deprived of the services offered by the college
b) To make officials of the college responsive accountable and courteous in dealing with the students grievances.
c) To ensure effective solution to the students grievance with an impartial and fair approach.
- The redressal cell members meet twice every year to discuss the problem of the staff and students and to arrive at a solution for the same.

MINUTES

Date   : 21st July 2012

Venue   : Library

Time   : 10:30 am – 10:50 am

Members attended : All the members of Redressal cell.

Agenda   : To discuss the grievance, if any, of the students.

Meeting-I

1. This was the first meeting of the academic year, we have first decided to inform our first year students about the grievance redressal cells, its function and about the members of the cell who belong to different faculties.
2. They were have informed about the features and facilities available in the college.
3. There are 2 canteens in the 6th and 8th floor, 2 lifts in the cellar which is operated for the students. Drinking water, washrooms facilities, well equipped library and suggestion box and rest room equipped with first aid box.
4. The members of the committee promised to extend their support and helps in upgrading the facilities and providing counseling to the students whenever the need arrive.
5. There was a case of a girl with many medical issues she had undergone brain surgery she was helped and supported by the staff and students.
6. She was helped by the students by sharing notes and class lectures thereby helping her to balance both personal life and her studies.
7. The committee always wanted to makes the stay of our students in our college less stress full and memorable one at the end of graduation.
8. Thus, the committee dispersed after it and decided to meet again in the 3rd week of February in the library at 10:30 AM.

   1. Ms. E.Aslesha
   2. Ms.Dr Talath Jahan
   3. Ms.Saira Farheen
   4. Ms. Shahana Sultana
   5. Ms. Rubina Parveen
   6. Ms.Sunanda Basu
   7. Ms. Sashikal Devi
   8. Ms. Rehana Parveen
   9. Ms. Sayeeda Parveen

MINUTES

Date   : 26th Feb 2013

Venue   : Library

Time   : 10:30 am – 10:50 am

Members attended : All the members of Redressal cell.

Agenda   : To discuss the problems brought to the notice of the committee.

<u>Meeting-II</u>

1. There was a case of a pregnant girl who was helped as supported by the staff and students.
2. She was helped by her classmates by sharing notes, records, and class lectures thereby helping her in her studies.
3. There are many girls whose confidence levels were absolutely low, but with persistent support, help and motivation given by the staff members and fellow students, they were able to gain confidence in themselves and their abilities.
4. There was the case of a student who discontinued her studies on account of ill health (she was suffering from lupus of skin).
5. After a couple of years she has taken readmission in order to continue with her studies.
6. She was duly supported and helped by the members of the staff and was encouraged to continue with her studies. She has finally completed her studies successfully and was thankful to all the members of the staff.
7. Thus the member of the committee rejuvenated energy and effort tried hard to take the students into their confidence and persuaded to share their problem.
8. The academic year came to the end and the members of the committee decided to meet again in the following academic year in the month of July.

1.Ms. E.Aslesha
2.Ms.Dr Talath Jahan
3.Ms.Saira Farheen
4.Ms. Shahana Sultana
5.Ms. Rubina Parveen
6.Ms.Sunanda Basu
7.Ms. Sashikal Devi
8.Ms. Rehana Parveen
9.Ms. Sayeeda Parveen

MINUTES

Date   : 21st July 2012

Venue   : Library

Time   : 10:30 am – 10:50 am

Members attended : All the members of Redressal cell.

Agenda   : To discuss the attendance problems and also their personnel problems. If any.

Meeting-III

1. The committee met after the summer vacations in the academic year 2015-16 for the first time.
2. It decided to make the first year students know about the grievance cell and its function.
3. There were also introduce to all the members of the committee of different faculties.
4. There was the problem of students coming regularly late to the college brought to the notice of the members of the redressal cell by the members of the staff.
5. There were also the problem of students coming regularly but not attending all the classes. This issue was brought to the notice of the cell.

9. The committee decided to find a solution to their problem and meet again on 3rd week of Jan to discuss the solution arrived at for the problem discussed.

1.Ms. E.Aslesha
2.Ms.Dr Talath Jahan
3.Ms.Saira Farheen
4.Ms. Shahana Sultana
5.Ms. Rubina Parveen
6.Ms.Sunanda Basu
7.Ms. Sashikal Devi
8.Ms. Rehana Parveen
9.Ms. Sayeeda Parveen

MINUTES

Date   : 27th January 2014

Venue   : Library

Time   : 10:30 am – 10:50 am

Members attended : All the members of Redressal cell.

Agenda   : To discuss the solutions found to the problems discussed in the previous meeting and discuss any fresh grievances shared.

Meeting-IV

1. The students who came regularly late to the classes were counseled by the staff.
2. They were made to realize the importance of being punctual.
3. The parents were informed that they should send their ward in time to college by making proper arrangement for their commutation.

4. Floor in-charges were chosen to take care of students and problems if any was brought to the notice of other member of the cell.

5. The parents of those students not attending all classes and who were irregular where ask to meet the head of department.

6. They were informed of the irregularity of their daughters in attending college and they were also informed that unless their daughters put in 75% of attendance they will not be issued the exam form to write the final exams.

7. Thus, the students and their parents were counseled by the members of redressed cells, their respective class in-charges and the principal.

   The committee then decided to meet again 3rd week of July   in the library at 10:30 am.

   1.Ms. E.Aslesha
   2.Ms.Dr Talath Jahan
   3.Ms.Saira Farheen
   4.Ms. Shahana Sultana
   5.Ms. Rubina Parveen
   6.Ms.Sunanda Basu
   7.Ms. Sashikal Devi
   8.Ms. Rehana Parveen
   9.Ms. Sayeeda Parveen

MINUTES

Date   : 19th July 2014

Venue   : Library

Time   : 10:30 am – 10:50 am

Members attended : All the members of Redressal cell.

Agenda   : To discuss the problem faced by the students during their stay in the college and also their personal problem if any.

Meeting-V

1. It was decided to make first year know of the redressal cell and its members from different faculties.
2. There was a case of a student suffering from Asthma brought to the notice of the members of the cell.
3. They were grievance of lifts not functioning at times.
4. Therefore, the committee decided to meet in the 3rd week of Jan in the library at 10:30 am to discuss these grievances

1.Ms. E.Aslesha
2.Ms.Dr Talath Jahan
3.Ms.Saira Farheen
4.Ms. Shahana Sultana
5.Ms. Rubina Parveen
6.Ms.Sunanda Basu
7.Ms. Sashikal Devi
8.Ms. Rehana Parveen

9.Ms. Sayeeda Parveen

MINUTES

Date : 24th January 2015

Venue : Library

Time : 10:30 am – 10:50 am

Members attended : All the members of Redressal cell.

Agenda : To discuss the solution found to the problems and discuss any fresh grievances

Meeting-VI

1. Whenever the student had an attack of asthma she was helped by the students and the staff to the rest room where she could rest.
2. Whenever the lifts breakdown, this was immediately taken to the notice of the management and the problem was quickly rectified with 2 cellar lifts working for the students from 7:30 am to 8:30 am and one for the staff from 7:30 am to 8:00 am.
3. Whenever this problem recurred we saw to it that it was rectified at earliest.
4. We have a few physically challenged girls for whom necessary arrangement is made to take them respective to their floors and back to cellar after college.
5. We the members of redressal cell try our best to see that minimum inconvenience is caused try to help those students in every possible way.
6. The parents are happy with the help and cooperation rendered by the management, Principal staff and students.
7. Members of the cell thankful to the principal management for their kind cooperation, and quick response to the problem and decided finally to meet again in next academic year.

1.Ms.Sayeeda Parveen
2.Ms. Rehana Sultana
3.Ms.Sashikala Devi
4.Ms.Rubina
5.Ms.AmtulMeiraj
6.Ms.Talath Sajida
7.Ms.Shaista Khan
8.Ms. Rija Firdous
9.Ms. Rehana Parveen

MINUTES

Date   : 10th July 2015

Venue   : Library

Time   : 10:30 am – 10:50 am

Members attended : All the members of Redressal cell.

Agenda   : To discuss the problems faced by the student in and out of
the college

Meeting-VII

1. It was decided to make the first year students know of the redressal and its member from different faculties.
2. Post marital problems faced by one of the students on account of the in-laws were brought to the notice of cell members of the cell.
3. Another case was a student who could not afford to pay the fees and was asked to discontinue was also brought to the notice of the cell.
4. The committee decided to their in-laws and husband of the student and meets the members of the committee to find a solution to that problem.
5. In the second case it was decided to ask the principal to consider the case and give an extension of time to pay the fees.
8. The members of the committee decided to meet on the 3rd week of January in the library at 10:30am.

1.Ms.Sayeeda Parveen
2.Ms.Rehana Sultana
3.Ms.Sashikala Devi
4.Ms.Rubina
5.Ms.AmtulMeiraj
6.Ms.Talath Sajida
7.Ms.Shaista Khan
8.Ms. Rija Firdous
9.Ms.Rehana Parveen

MINUTES

Date   : 21st January 2016

Venue   : Library

Time   : 10:30 am – 10:50 am

Members attended : All the members of Redressal cell.

Agenda   : To discuss the solution to the problem discussed in the previous meeting and discuss any fresh grievances

Meeting-VIII

1. The in-laws and the husband of the student was counseled about the importance of education for women in the present day world.
2. They were convinced to send girl regularly to the college for the sake of the future of the girl and for the welfare of the family and were asked to cooperate in this matter.
3. The problem of the students who could not pay the fee was discussed with few members of the cell and the staff.
4. With the kind co operation and help extended by principal and couple of   staff members, the fee was pooled in to help the student pay and thereby helped her to continue with her studies.
9. The committee decided to meet on the 3rd week of July at 10:30 am.

1.Ms.Sayeeda Parveen
2.Ms. Rehana Sultana
3.Ms.Sashikala Devi
4.Ms.Rubina
5.Ms.AmtulMeiraj
6.Ms.Talath Sajida
7.Ms.Shaista Khan
8.Ms. Rija Firdous
9.Ms.Rehana Parveen

MINUTES

Date   : 23rd July 2016

Venue   : Library

Time   : 10:30 am – 10:50 am

Members attended   : All the members of Redressal cell.

Agenda   : To discuss the different problems faced by the students within

the college, outside the college and infra structure if any and find a solution for the same.

Meeting-IX

1. The members meet to show the problem by the students.
2. Washroom to be cleaned regularly and water to be provided on each floor.
3. Dustbin in each classrooms and washrooms.
4. Drinking water facility to be provided on each floor.
5. 2 lifts should be operated for the students every morning till 8:00am.
6. To provide a well equipped rest room. For the students and staff with a cot, a table, a chair and a first aid box.
7. To put up a suggestion box outside the library for the students to drop in their written grievances.
10. The committee decided to meet on the 3rd week of Jan in the library at 10.30 am.

1.Ms.Sayeeda Parveen
2.Ms. Rehana Sultana
3.Ms.Sashikala Devi
4.Ms.Rubina
5.Ms.AmtulMeiraj
6.Ms.Talath Sajida
7.Ms.Shaista Khan
8.Ms. Rija Firdous
9.Ms. Rehana Parveen

GRIEVANCE CELL MEETING

MINUTES

Date   : 3rd week of November (emergency meeting)

Venue   : Library

Time   : 10:30 am – 10:50 am

Members attended : All the members of Redressal cell.

Agenda   : To discuss the problems brought to the notice of the committee.

Meeting-I

1. It was observed that many students quit their breakfast in hurry to reach college and it directly affects the academic performance.
2. Some students were found to pay less attention in the classes because of their poor eating habits.
3. Another case was there, where the girl was under nourished she could not pay attention in the class, while one of the girls fainted during class because of under nourishment.
4. Another issue that was brought brought was student's fee problem because of demonetization. Students were not able to deposit their fees on time.
5. Some student's complaint about the availability to deposit fees because banks refuse to make DD's.
6. Some students face problems in fee payment because they didn't receive government scholarship on time.

Meeting-II

1. We organized poster gallery for explaining the importance of breakfast. We received good response which was evident by positive attitude change found in students. Students have started getting their tiffin boxes.
2. We conducted nutritional counseling for all the students of B.Sc and B.Com to explain them importance of balanced diet. Suggestions to the college canteen were made to include healthy, low cost nutritious food items like Bhelpuri, chikki, sandwich, idli etc.,
3. A regular nutritional review is taken from under nourish students, to make sure that they are following a balanced diet.

4. The management was very liberal and helpful to accept old currency for exam fee.

5. Members of the committee requested the management to extend the last date of fee payment. And the management was kind enough to accept this proposal, this resolved issue of D.D making in banks during demonetization.

6. The delayed scholarship problem was resolved by adjusting the students fees till they received the scholarship.

Students were extremely thankful to the committee for helping them to resolve their issues.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?
Being women's college sexual harassment cases has not been reported.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?
There is no anti ragging committee but the cases of ragging (till now no cases are reported) if at all reported in future are to be handled by grievance committee.

5.1.13 Enumerate the welfare schemes made available to students by the institution.
There are no formal welfare schemes but the college helps students handicapped due to financial constraints by providing them financial assistance and fee concessions.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?
The college does not have registered Alumni association but some almoners who are now staff members celebrate teacher's day.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed

Student progression	%
UG to PG	40%
PG to M.Phil.	
PG to Ph.D.	
Employed - Campus selection - Other than campus recruitment	

Many students being from minority community and economically backward social status get married after UG. There is about 40% of students also go for higher studies specially MBA & M.Sc.

5.2.2   Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Department of micro biology									
2012-13					2013-14				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	27	26	21	80%	I	31	31	17	55%
II	22	22	20	90%	II	26	26	20	76%
III	23	23	22	95%	III	23	26	23	100%
IV	23	23	21	91%	IV	23	23	22	95%

Department of micro biology									
2014-15					2015-16				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	26	26	25	96%	I	40	40	22	55%
II	31	31	20	68%	II	26	26	19	73%
III	26	25	23	68%	III	29	28	23	82%
IV	26	25	22	83%	IV	29	28	24	85%

Department of Zoology								
2012-13					**2013-14**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	%
I	71	70	57	81%	**I**	166	163	123	76%
II	69	68	57	84%	**II**	112	111	92	83%
III	66	62	54	87%	**III**	67	67	59	88%
IV	66	62	54	87%	**IV**	67	67	57	87%

Department of Zoology								
2014-15					**2015-16**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	**No. passed**	**%**
I	163	159	119	76%	**I**	222	221	171	77%
II	159	154	89	57%	**II**	152	151	119	79%
III	108	107	85	79%	**III**	154	149	133	
IV	108	107	102	95%	**IV**	154	148	146	99%

Department of Botany								
2012-13					**2013-14**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	%
I	10	10	7	70%	**I**	57	57	48	84%
II	15	15	13	86%	**II**	9	9	9	100%
III	7	7	7	100%	**III**	16	16	16	100%
IV	7	7	7	100%	**IV**	16	16	16	100%

Department of Botany								
2014-15					2015-16			
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	39	39	34	87%	I	54	54	40	74%
II	54	54	46	85%	II	36	36	31	86%
III	9	9	9	100%	III	50	50	41	82%
IV	9	9	9	100%	IV	48	48	40	83%

Department of Genetics								
2012-13					2013-14			
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	5	5	5	100	I	9	9	8	89
II	6	6	6	100	II	5	5	5	100
III	10	10	10	100	III	6	6	6	100
IV	10	10	10	100	IV	6	6	6	100

Department of Genetics								
2014-15					2015-16			
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	8	8	8	100	I	15	15	9	60
II	7	7	7	100	II	9	9	7	78
III	5	5	5	100	III	7	7	7	100
IV	5	5	5	100	IV	7	7	7	100

Department of Biotechnology								
2012-13					2013-14			
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	18	18	15	83	I	19	19	18	95
II	10	10	7	70	II	17	17	12	71
III	14	14	12	86	III	10	10	9	90
IV	14	14	14	100	IV	10	10	9	90

Department of Biotechnology								
2014-15					**2015-16**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	31	31	27	87	**I**	24	24	22	88
II	15	15	15	100	**II**	27	27	23	88
III	15	15	12	80	**III**	15	15	15	100
IV	15	15	9	80	**IV**	15	15	15	100

Department of Mathematics								
2012-13					**2013-14**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	40	40	30	75	**I**	29	29	26	89
II	45	45	39	86	**II**	33	33	30	90
III	49	49	41	83	**III**	43	43	37	86
IV	49	49	39	79	**IV**	43	43	34	79

Department of Mathematics								
2014-15					**2015-16**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	31	31	19	86	**I**	39	39	33	85
II	33	33	27	88	**II**	31	31	26	83
III	37	36	32	81	**III**	27	27	23	85
IV	37	36	31	61	**IV**	27	27	16	59

Department of Physics								
2012-13					**2013-14**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	11	11	10	90	**I**	10	10	09	90
II	15	15	11	73	**II**	09	09	08	80
III	09	09	04	44	**III**	15	15	12	88
IV	09	09	07	77	**IV**	15	15	14	93

Department of Physics								
2014-15					**2015-16**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	09	09	06	66	**I**	12	10	08	66
II	08	08	06	75	**II**	09	09	07	77
III	11	11	09	81	**III**	07	07	05	71
IV	11	11	08	72	**IV**	07	07	05	71

Department of Electronics								
2012-13					**2013-14**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	07	07	05	71	**I**	04	04	03	75
II	06	06	03	50	**II**	06	06	05	83
III	07	07	04	57	**III**	06	06	03	58
IV	07	07	03	44	**IV**	06	06	04	67

Department of Electronics								
2014-15					**2015-16**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	11	11	08	72	**I**	05	05	04	80
II	03	03	02	66	**II**	11	11	07	64
III	07	06	05	83	**III**	02	02	02	100
IV	07	06	05	83	**IV**	02	02	02	100

Department of Statistics								
2012-13					**2013-14**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	22	22	11	50	**I**	15	15	13	86
II	24	24	21	88	**II**	18	18	15	83
III	33	33	28	84	**III**	22	22	21	95
IV	33	33	30	90	**IV**	22	22	19	86

Department of Statistics								
2014-15					**2015-16**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	11	11	09	82	**I**	22	22	19	86
II	20	20	16	80	**II**	11	11	10	90

| III | 19 | 19 | 17 | 89 | III | 18 | 18 | 16 | 88 |
| IV | 19 | 19 | 15 | 79 | IV | 18 | 18 | 13 | 72 |

Department of Chemistry									
2012-13					**2013-14**				
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	141	136	109	80	I	238	233	185	80
II	86	86	74	87	II	131	131	109	83
III	92	87	70	80	III	85	83	75	90
IV	92	87	83	95	IV	85	83	74	90

Department of Chemistry									
2014-15					**2015-16**				
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	221	220	146	67	I	296	288	185	65
II	227	219	159	73	II	210	205	133	65
III	129	127	94	74	III	218	211	164	78
IV	129	127	105	83	IV	218	210	178	85

Department of BA									
2012-13					**2013-14**				
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	%
I	22	22	19	86	I	24	23	19	83
II	23	23	19	83	II	19	19	16	82
III	20	20	16	80	III	20	19	17	85

Department of BA									
2014-15					**2015-16**				
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	19	18	11	62	I	33	31	21	75
II	26	23	16	70	II	19	19	16	84
III	18	18	16	88	III	22	21	18	85

Department of Computer Science	
2012-13	**2013-14**

Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	39	39	38	97	I	36	35	21	60
II	46	46	38	83	II	39	39	34	87
III	50	49	36	73	III	45	44	32	73
IV	50	49	39	80	IV	45	44	32	73

Department of Computer Science									
2014-15					2015-16				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	31	31	24	77	I	41	39	15	39
II	33	33	27	82	II	31	31	23	74
III	37	36	29	81	III	30	27	17	63
IV	37	36	29	67	IV	30	27	14	52

Department of Computer Application									
2012-13					2013-14				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	14	14	14	100	I	15	15	11	73
II	12	12	11	92	II	14	14	04	29
III	16	16	13	82	III	12	12	12	100
IV	16	16	14	88	IV	12	12	12	100

Department of Computer Application									
2014-15					2015-16				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	14	14	11	79	I	22	21	17	81
II	13	13	10	77	II	15	15	15	100
III	13	13	09	69	III	12	10	07	70
IV	13	13	10	77	IV	12	10	08	80

Department of B.COM(Computers) I yr (2012-13)			
Subject	No. appeared	No. passed	%
Business Economics	112	98	88
Business org & mgnt	112	92	82
Financial Accounting	112	100	89

Fundamental of info tech	112	105	94
C language	112	81	73

Department of B.COM(Computers) II yr			
Subject	No. appeared	No. passed	%
Advance Accounting	121	105	87
Business Statistics	121	99	82
FSBI	120	108	90
Taxation	121	106	88
RDBMS	121	112	93

Department of B.COM(Computers) III yr			
Subject	No. appeared	No. passed	%
Web Programming	106	95	90
E- Commerce	106	106	100
Corporate Accounting	106	96	91
Business Law	106	101	95
Auditing	106	106	100
Principle of Marketing	106	106	100
Rural Marketing	106	106	100

Department of B.COM(Computers) I yr (2013-14)			
Subject	No. appeared	No. passed	%
Business Economics	92	90	80
Business org & mgnt	92	91	90
Financial Accounting	92	91	89
Fundamental of info tech	92	91	98
C language	92	91	82

Department of B.COM(Computers) II yr			
Subject	No. appeared	No. passed	%
Advance Accounting	108	107	85
Business Statistics	108	107	79
FSBI	108	107	80
Taxation	108	107	64
RDBMS	108	107	93

Department of B.COM(Computers) III yr			
Subject	No. appeared	No. passed	%
Web Programming	116	116	99
E- Commerce	118	115	97
Corporate Accounting	119	119	100
Business Law	120	111	90
Auditing	118	110	92
Principle of Marketing	118	118	100
Rural Marketing	118	117	99

Department of B.COM(Computers) I yr (2014-15)			
Subject	No. appeared	No. passed	%
Business Economics	126	102	81
Business org & mgnt	129	107	83
Financial Accounting	128	118	92
Fundamental of info tech	129	129	95

C language	127	98	77

Department of B.COM(Computers) II yr			
Subject	No. appeared	No. passed	%
Advance Accounting	82	76	93
Business Statistics	82	48	59
FSBI	82	73	89
Taxation	82	43	52
RDBMS	82	66	80

Department of B.Com(Computers) III yr			
Subject	No. appeared	No. passed	%
Web Programming	102	83	82
E- Commerce	102	102	100
Corporate Accounting	102	87	86
Business Law	102	92	91
Auditing	102	101	99
Principle of Marketing	102	98	96
Rural Marketing	102	101	99

Department of B.COM(Computers) I yr (2015-16)			
Subject	No. appeared	No. passed	%
Business Economics	131	99	75

Business org & mgnt	131	100	76
Financial Accounting	131	114	87
Fundamental of info tech	130	109	84
C language	131	102	78

Department of B.COM(Computers) II yr			
Subject	No. appeared	No. passed	%
Advance Accounting	123	93	76
Business Statistics	124	79	63
FSBI	124	88	71
Taxation	123	45	36
RDBMS	121	86	71

Department of B.COM(Computers) III yr			
Subject	No. appeared	No. passed	%
Web Programming	78	62	79
E- Commerce	78	77	99
Corporate Accounting	78	69	88
Business Law	78	66	85
Auditing	78	76	97
Principle of Marketing	78	76	97
Rural Marketing	78	76	100

Department of B.COM(General) I yr (2012-13)			
Subject	No. appeared	No. passed	%

Business Economics	52	49	94
Business org & mgnt	52	32	61
Financial Accounting	52	49	94
Fundamental of info tech	52	49	94

Department of B.COM(General) II yr			
Subject	No. appeared	No. passed	%
Advance Accounting	40	32	80
Business Statistics	40	22	55
FSBI	40	38	95
Taxation	40	23	70

Department of B.COM(General) III yr			
Subject	No. appeared	No. passed	%
Web Programming	59	48	81
E- Commerce	59	41	70
Business Law	59	47	80
Auditing	57	56	98
Principle of Marketing	57	57	100
Rural Marketing	58	58	100

Department of B.COM(General) I yr (2013-14)			
Subject	No. appeared	No. passed	%
Business Economics	33	22	67
Business org & mgnt	33	26	79
Financial Accounting	33	6	79
Fundamental of info tech	33	28	84

Department of B.COM(General) II yr			
Subject	No. appeared	No. passed	%

Advance Accounting	51	47	92
Business Statistics	51	36	71
FSBI	51	17	29
Taxation	51	36	29

Department of B.COM(General) III yr			
Subject	No. appeared	No. passed	%
Web Programming	36	32	89
E- Commerce	36	26	72
Business Law	36	27	75
Auditing	36	34	94
Principle of Marketing	36	36	100
Rural Marketing	36	36	100

Department of B.COM(General) I yr (2014-15)			
Subject	No. appeared	No. passed	%
Business Economics	27	23	85
Business org & mgnt	27	24	89
Financial Accounting	28	22	78
Fundamental of info tech	28	25	92

Department of B.COM(General) II yr			
Subject	No. appeared	No. passed	%
Advance Accounting	29	23	80
Business Statistics	29	19	66
FSBI	29	22	76
Taxation	29	20	69

Department of B.COM(General) III yr			
Subject	No. appeared	No. passed	%
Web Programming	44	37	84
E- Commerce	44	31	70
Business Law	44	40	91
Auditing	44	44	100
Principle of Marketing	44	43	98
Rural Marketing	44	44	100

Department of B.COM(General) I yr (2015-16)			
Subject	No. appeared	No. passed	%
Business Economics	35	26	74
Business org & mgnt	35	28	80
Financial Accounting	35	26	74
Fundamental of info tech	35	30	86

Department of B.COM(General) II yr			
Subject	No. appeared	No. passed	%
Advance Accounting	24	19	79
Business Statistics	25	14	56
FSBI	24	20	84
Taxation	24	09	38

Department of B.COM(General) III yr			
Subject	No. appeared	No. passed	%
Web Programming	28	25	89
E- Commerce	28	25	89
Business Law	28	24	86

Auditing	28	27	96	
Principle of Marketing	28	26	93	
Rural Marketing	28	28	100	

Department of English								
2012-13					**2013-14**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	368	363	363	100	**I**	422	418	98	100
II	324	323	323	100	**II**	358	353	89	100

Department of English								
2014-15					**2015-16**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	457	454	453	99	**I**	536	533	530	99
II	401	401	401	100	**II**	412	409	405	99

Department of English(Literature)								
2012-13					**2013-14**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	05	05	05	100	**I**	15	15	15	100
II	12	12	12	100	**II**	05	05	05	100
III	07	07	07	100	**III**	09	08	08	100
IV	07	07	07	100	**IV**	09	08	08	100

Department of English(Literature)								
2014-15					**2015-16**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	11	11	11	100	**I**	17	16	16	100
II	13	13	11	85	**II**	11	11	11	100
III	05	05	05	100	**III**	12	11	11	100
IV	05	05	05	100	**IV**	12	11	11	100

Department of Sanskrit								
2012-13					**2013-14**			
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	16	16	16	100	**I**	16	16	16	100
II	32	32	32	100	**II**	16	16	16	100

Department of Sanskrit									
2014-15					2015-16				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	19	19	19	100	I	16	16	16	100
II	16	16	16	100	II	19	19	19	100

Department of Arabic									
2012-13					2013-14				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	218	218	218	100	I	344	344	344	100
II	279	279	279	100	II	218	218	218	100

Department of Arabic									
2014-15					2015-16				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	370	370	370	100	I	457	457	457	100
II	344	344	344	100	II	370	370	370	100

Department of Urdu									
2012-13					2013-14				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	43	43	43	100	I	35	35	35	100
II	50	50	50	100	II	43	43	43	100

Department of Urdu									
2014-15					2015-16				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%
I	41	41	41	100	I	53	53	53	100
II	41	41	41	100	II	40	40	40	100

Department of Hindi									
2012-13					2013-14				
Yr	Total strength	No. appeared	No. passed	%	Yr	Total strength	No. appeared	No. passed	%

| I | 42 | 42 | 42 | 100 | I | 40 | 40 | 40 | 100 |
| II | 46 | 46 | 46 | 100 | II | 42 | 42 | 42 | 100 |

Department of Hindi									
2014-15					**2015-16**				
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	45	45	45	100	**I**	48	48	48	100
II	40	40	40	100	**II**	45	45	45	100

Department of Telugu									
2012-13					**2013-14**				
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	09	09	09	100	**I**	05	05	05	100
II	12	12	12	100	**II**	09	09	09	100

Department of Telugu									
2014-15					**2015-16**				
Yr	**Total strength**	**No. appeared**	**No. passed**	**%**	**Yr**	**Total strength**	**No. appeared**	No. passed	**%**
I	06	06	06	100	**I**	19	19	19	100
II	05	05	05	100	**II**	06	06	06	100

The results of B.Com have shown steady improvement throughout, the results of B.A are showing consistency.

5.2.3   How does the institution facilitate student progression to higher level of education and/or towards employment?

The placement committee not only encourages students in placing them in good MNC's but also encourages students to go for higher studies.

The management of the society has the policy of girl education in higher studies are given top priority. Although the course students are given information about higher studies courses available after U.G.

5.2.4   Enumerate the special support provided to students who are at risk of failure and drop out?

Class in charges and counselors, council the students who appear to be disinterested in studies and special cases are conducted who are not good in studies.

5.3   Student Participation and Activities

5.3.1   List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar

The college has indoor games facilities like carom board and chess. And extracurricular activities are conducted

CO-CURRICULAR & EXTRA CURRICULAR ACTIVITIES

The students are encouraged to participate in various literary activities and competitions in all languages, English, Hindi, Urdu, Telugu and Sanskrit the competition held are

- **Elocution**
- **General Quiz**
- **Subject / Department wise Quiz**
- **Short story**
- **Essay writing**
- **Poetry writing**
- **JAM (Just a minute)**
- **Dumb charades**
- **Recitation (Arabic, Sanskrit)**
- **Cursive Writing and Calligraphy etc.**

Extracurricular activities and competitions include

- **Singing**
- **Flower arrangement**
- **Fancy dress**
- **Hair style**
- **Dance competition**
- **Mehandi designing**
- **Sketching and Painting**
- **Scarf wrapping**

- **Needle work and Embroidery**
- **Salad/Dessert etc.**

SHADAN DEGREE COLLEGE FOR WOMEN

Literary Competitions-2016-17

DAY/DATE	COMPETITION	TIMINGS
16-1-17	**Naath/Qirath**	**8:00-9:00 am**
	▪ **Essay Writing**	**9:00-10:00 am**
	▪ **JAM**	**11:00-12 noon**
17-1-17	**Poetry writing**	**8:00-9:00 am**
	▪ **Elocution**	**9:00-10:00 am**
	▪ **Short story writing**	**11:00-12 noon**
18-1-17	**Scarf-wrapping**	**8:00-9:00 am**
	▪ **Islamic Quiz**	**10:00-11:00 am**
	▪ **Calligraphy &**	
	▪ **Cursive writing**	**11:00-12:30 pm**
19-1-17	**Sanskrit Recitation**	**12:00-12:30 pm**

Participants are to be give their names to

English Dept or II Lang Dept on or before 13th Jan.

CULTURAL COMPETITIONS-2016-17

DAY/DATE	COMPETITION	DEPT	TIMINGS
19-01-17	**Hair Styling**	**(B.A)**	**8:30-9:30 am**
	Flower arrangement	**(Botany)**	**9:30-10:30 am**
	Singing	**(Zoology)**	**11:00-12:00 pm**
20-01-17	**Needle work**	**(Computer-Science)**	**8:30-9:30 am**
	Fancy Dress	**(Physical-Science)**	**9:30-10:30 am**

	Mehndi Designing (Commerce)	**11:00-12:00 pm**
21-01-17	**Sketching/Painting (Genetics)**	**8:30-9:30 am**
	Desserts and Salads(Nutrition)	**10:00-11am**
	Dance (Micro)	**11:00-12:00 pm**

Participants are to give their names to the concerned Departments by 18ᵗʰjan.

5.3.2   Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

5.3.3

   Students have won competitions at college level.

5.3.4   How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

   When students come after completing their course, the respective department heads will take feed backs from them about the environment of industry and try to find out what are the requirements which can be incorporated/ added in curriculum and placement cell.

5.3.5   How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

   the college does not have any publications.

5.3.5   Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

   The College has a students talk club where about 100 students are registered they meet once in a month and discuss issues related to students college and event outside

the college.

5.3.6   Give details of various academic and administrative bodies that have student representatives on them.

Students have their representation in talk club. IQAC, Library committee, cultural committee and discipline committee.

5.3.7   How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college has informal network of being in touch with alumni and former faculty members. Many a times they are invited as guest lecturer to motivate students.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

> ➢ **To provide quality and affordable education to students from all sections of society.**
>
> ➢ **To empower the student with appropriate skills to face the challenges of a changing society.**
>
> ➢ **To promote the spirit of enquiry, scientific temper and research among the learners.**
>
> ➢ **To provide an environment that encourages critical thinking, decision making and creativity.**
>
> ➢ **To facilitate all round personality development of the student.**
>
> ➢ **To encourage students to participate in extracurricular activities to enrich their leisure pursuits.**
>
> ➢ **To create awareness about the environment.**
>
> ➢ **To inculcate moral values, commitment and spirit of nationalism in the younger generations**.

Empowerment of women through education is the mission of the college. Generally the student belongs to Muslim minority community who are also from economically backward background. In this scenario it becomes all the more important to empower them with education so that they not only become an asset to their family and society but also to the country.

The education particularly to this part of society is important as it make them self reliant and confident members of society.

6.1.2   What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

There are regular meetings held with the governing council members where academic and other related issues are discussed and new policies and plans are made and faculties help in implementing them.

6.1.3   What is the involvement of the leadership :

The leadership helps with all means required to fulfill the mission of the college. They are part of formulation of action plans.

The leadership also interacts with stakeholders who give their feedback and suggestion on how to improve our functioning towards achieving our vision. They give valuable inputs which are helpful in achieving our goals.

6.1.4   What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The principal conducts meetings regularly with staff and Heads of The Department to monitor and analyze for the said objectives.

6.1.5   Give details of the academic leadership provided to the faculty by the top management?
Principal is the leadership provided by the top management to the faculty.

6.1.5   How does the college groom leadership at various levels?

The college grooms leadership by appointing Heads of The

Department on the basis of their abilities and encourages others to take up head ships when the current term expires.

6.1.6 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

Heads Of The Department are given authority to take decision regarding objectives and working of their departments. They can assign responsibility to faculties for smooth functioning of departmental work. All the decisions regarding, making sections, making time tables, maintaining stock registers, maintaining lab equipment, assigning subjects and checking the completion of syllabus, evaluating the performance of lecturers and getting feedback from students maintaining discipline in general, organizing field trips, study tours, excursions, counseling students on various matters, acting as a link between principal and faculty, giving permission to leave early or come late to the faculty for their research and higher studies, making batches and time tables for practical exams, analysis of results and submission of requirements to the management. This way the college ensures there is decentralization and governance.

There are various committees whose chairpersons are made on rotation basis. They look after all the work committees are assigned.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Participative management is practiced and principal is part of governing council.

6.2   Strategy Development and Deployment

6.2.1   Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

We don't have formal quality policy but the college sees to it that quality education is provided.

6.2.2   Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The institute does not have perspective plan but it aims to become the best college in twin cities in respect of providing quality education with social values.

6.2.3   Describe the internal organizational structure and decision making processes.
The top of the structure is top management followed by principal HOD'S and lab assistance.

6.2.4   Give a broad description of the quality improvement strategies of the institution for each of the following
-    Teaching & Learning **:- It is the aim of the college to provide quality education for this purpose. The college appoints lecturer through university panel encourages them to upgrade them to that they can provide education and add value to their classes. The best of infra structure is available in the college right from well built classrooms with required furniture and fitting to library, well computer labs with required equipments to lift and parking facilities.**

-    Research & Development :- **Since it is not a P.G college not many staff members are research scholars but college gives high priority for research and development whenever opportunity is available.**
The lecturers who are research scholars are encouraged to take up research.

Students are also encouraged to ask questions and inculcate the habit of being inquisitive and curious to know and don't be happy with status qou. Find new method, to do things in daily life about take out the scientific temper in them.

The students are given live projects in some cases they

are asked to get projects , collect data analyses and internet and draw conclusions. In science projects the students present their projects.

- Community engagement **:- The college uses NSS units for community engagements programmes whereby neighborhood slum areas are visited by NSS volunteers and to educate and make them aware of health and hygiene, child labour and immunization, unemployment, adult literacy.**

- Human resource management
- Industry interaction **:- Industry interaction is limited to students going to field trip(The college interacts with industries and companies) field trips for students. From which students take away a lot which motivates them.**

6.2.5   How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?
The principal meets the management member very regularly (almost every day) and conveys information she gets from various sources.

6.2.6   How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?
The management will have meetings with staff members regularly. In these meetings apart from academic performance other issues related to performance and betterment of teaching learning processes is discussed. Members of management take suggestions from staff members and work with them accordingly.

6.2.7   Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such

resolutions.

Management has decided to provide 10th floor to B.Com. Close circuit cameras have been installed on all floors. Fire extinguishers also have been fitted on every floor.

6.2.8   Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Though the affiliating university has provision for autonomous status to affiliating college but this college has not opted for it.

6.2.9   How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?
The college grievance committee and services are available to all students all the time. Grievances are heard and redressed and remedial actions taken up by the concerned to solve the issue.

6.2.10   During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?
There have been no court cases against or by the institution.

6.2.11   Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?
The institution has mechanism for analyzing the feedback and the college responds to it very positively and sees to it that what all suggestions or recommendations or short comings were reported and are rectified a redeemed.

6.3   Faculty Empowerment Strategies

6.3.1   What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?
The institutions conducts classes in basics of computer, classes for English language and soft skills for the staff and

non teaching staff every year. The college also encourages the staff members for taking extra courses outside the college.

6.3.2   What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The college empowers the faculty by sending them to universities and other colleges for attending various programmes and also encourages participating in various conferences and workshops which will be helpful in the college.

6.3.3   Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The performance of staff is judged on the basis of feedback from the students, Heads of the department and responsibilities taken up by them in their respective committees.

6.3.4   What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The outcome of the review of the performance appraisal is communicated to the principal and the work is appreciated.

6.3.5   What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The management does EPF deductions the benefits of which are utilized by the staff.

6.3.6   What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college does not have a system in place with rules and regulations to retain/attract the eminent faculty.

6.4   Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Each department has its funds for conducting day to day operations every single rupee spent is recorded and reported to principal regularly.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The college management under Shadan Educational society takes care of all the financial aspects to run the college.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The college runs on the fees collected from the students only. Audit particulars are attached.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Not applicable.

6.5 Internal Quality Assurance System (IQAC)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? . If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, The college has established IQAC on 12th Dec 2011. The members of IQAC discuss on ideas to improve quality of education. IQAC members also inform other staff member about the upcoming, seminars conferences, workshops etc for staff to attend and participate.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

All

c. How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni members of IQAC suggest various innovative methods to improve the quality of teaching learning.

d. How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC has its members seniors staff from all departments to communicate the proceedings of IQAC to their faculty members.

6.5.2   Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

The college does not have integrated framework for quality assurance.

6.5.3   Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, The college sends its staff members to new various workshops , FDP, Seminars to train themselves and provide new methods of teaching in the classrooms apart from gaining extra knowledge and exposure by meeting academicians from other universities.

6.5.4   Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

No.

6.5.5   How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The college makes sure that the faculty is trained and upgraded according to the requirements of relevant bodies of affiliated universities.

6.5.6   What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Institutional mechanism to review teaching learning process is through feedback forms, Through meeting, through personal contacts and other informal methods.

6.5.7   How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The college communicates about the policies and outcomes and various matters to its stakeholders by conducting meetings.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1　Environment Consciousness

7.1.1　Does the Institute conduct a Green Audit of its campus and facilities?

The institute does not have audit but it makes sure that healthy and clean environment is provided to students and staff.

7.1.2　What are the initiatives taken by the college to make the campus eco-friendly?

The college conserves energy by switching off lights and fans when that part of campus is not in use.
The management of the college has e-waste management where they take away all non bio degradable products and give it for recycling.

7.2　Innovations

7.2.1　Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The staff and faculty use all teaching and non teaching tools available to them to make classes interesting and attract students to classes, in short create a positive environment in college.

7.3　Best Practices

7.3.1　Elaborate on any two best practices **in the given format at page no. 98,** which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Presentation of Best Practice

NUTRITION WEEK CELEBRATIONS

GOALS:

- To train the students for the future endeavors.
- To inculcate scientific temperament among students.
- To guide students to create awareness regarding nutrition.
- To motivate students to comprehend the scientific knowledge.
- To generate the overall team work spirit in the students.
- To develop scientific attitude among students.
- To develop better understanding of facts.
- To sensitize the students towards the scientific techniques.

CONTEXT:

As soon as we get the Almanac, the first thing was to inform the students regarding different activities. One month before groups were made and work was divided among students. Staff directed students regarding the layouts and line of work. Since there were series of activities in nutrition week, preparation has to be done in advance.

Every year we celebrate nutrition week from 1st to 7th September to depict the overall importance of nutrition and other nutrition related activities. The main purpose was to highlight the need of creating awareness among all regarding correct nutritional practices and to educate the audience regarding different nutritional problems and their management.

THE PRACTICE:

Day-1: Poster presentation

First of all groups were formed among students. Topics were discussed with students and selection procedure was done. Students prepared posters on various nutrition

related topics such as importance of breakfast, cloves, balanced diet, vitamin D, body mass index, fenugreek seeds, coconut water etc.

On day 1 poster gallery was organized to display the variety of posters made by students on first day of nutrition week. All departments of the college were invited to the gallery. Feedback was taken from the teachers and pupils visited to the gallery. Posters were judge on the basis of creativity, content and attractiveness.

Day-2: Pamphlet presentation

Pamphlet topics were given to prepare individually by the students. Several topics were chosen like negative effects of coffee, diet for burns, benefits of honey, harmful effects of smoking, skin allergies, water allergies, rice v/s roti, abortion, steroid abuse, scurvy, fat doesn't make you fat etc.

So, on day 2 pamphlet presentation was done by explanation and discussion on the topics individually by the students. It was followed by question and answer session regarding the doubts in the above topics. Pamphlet was judge on the basis of content, topic, presentation, sources and explanation. Feedback given by the judges was beneficial to the students.

Day-3: Model presentation

First of all groups were made in batches. Topics were given by students and selection procedure was done. Students were given time for making layouts of the model and collecting matter for the topic. Review of layouts was done in which some of the topics were selected while others were rejected. Students started preparing the models in practical classes.

A tentative budget was prepared by each group and contributions were made. Effective use of resources was emphasized. Model should be self-explanatory, attractive, compact and appealing.

Some of the students prepared models on the topics related to National health programs such as Mid-day meal program, ICDS, Nutritional related topics such as

malnutrition which includes under nutrition, over nutrition and its causes, symptoms, diagnosis, treatment and dietary management and Communicable and Non-communicable diseases such as cholera, diarrhea, diabetes, renal disorders, thyroid, cardiovascular disorders, cancers etc. Students explain the various aspects of these communicable and non-communicable diseases like causes, symptoms, diagnosis, treatment, dietary management and also the preventive measures needed to be taken.

Students also made models on various eating disorders which was usually seen during adolescence and explained about the importance of correct nutrition during that age group and food pyramid model was also made by the students creatively depicting various age groups with different food groups along with the importance of physical exercise.

Day-4: Preservation

Students were given various recipes of preserved food items divided into 5 different categories.

1. Squashes: lime ginger, orange grapes and pineapple squashes were made both in concentrated and diluted forms. Students displayed the squashes creatively.
2. Jam: mix fruit, papaya, pineapple and apple jam was prepared by the students. Transformation regarding permitted and non-permitted preservatives was also included. The most important point to be considered was the consistency of fruits. Students were also guided to do different tests of jams while cooking to check the doneness of jam like plate test and water test.
3. Jelly: Banana and guava jelly was prepared and presented by the students several factors considered while making jelly was shown to students prepared without pectin and the difference was observed.
4. Sauces and Chutney: Tomato sauce; the most commonly used sauce was prepared by students with using fresh tomatoes. Delicious chutneys were prepared by students like mint, tamarind, tomato, etc.
5. Sundried products: Sun dried chillies, bitter gourd, tomato, dry mango were prepared. Students were asked to follow the recipe and prepared the sun dried

products at their homes. On day 4th of nutrition week all these sundried products were displayed to the audience.

6. Pickles: Mango, bitter gourd, cucumber, green chillies, pickles was prepared by the students the proper use of all the spices was shown. Salt and oil as a preservative were used. The firmness of the vegetables, shape and cut for the pickle should be proper. Some of the students also prepared instant pickle without using oil for the therapeutic purpose.

Finally on Day-4, for the preservation of all preserved food items menu card was made. It covers important points like nutritional importance, recipe, name of the students, class etc. Judges were called to taste the preserved food items and evaluate the performances of the students.

Day-5: Desserts and Salad competition

Students were asked to give their names for the competition. Numbers were allotted to them. Students prepared menu card which covers information about the recipe, name and nutritional importance. Students were enthusiastically participated from all the departments.

Some of the deserts presented in the competition were Aish-e-sevaya, Apricot triffle, pineapple soufflé, chocolate cookies, cakes, kheer, fruit custard and puddings.

Several fresh and healthy salads were included in the competition to emphasis on the importance of healthy eating. Some of the salads included were Russian salad, Nachos salad, Chickpea salad and Pasta salad. Many variation of the same salad were also shown by the students. Principal madam along with the other department lecturers were invited to grace the occasion.

Valuable feedback was provided by all other students and staff members. It was appreciated by all.

Day-6: Validatory function

Invitation cards were prepared for the valedictory function. Principal, staff members and were performed.

The prize distribution ceremony was done for the students who have participated and won the competitions.

Consolation prizes were given for the deserving candidates.

Participation certificates were also given to all the students.

Principal was invited to give away the prizes to the students.

Principal mam congratulated all the staff and students for their efforts in the overall success of nutrition week.

EVIDENCE OF SUCCESS:

- Successful completion of the nutrition week was the indication that we had achieved our goals.
- Students enthusiastically participated in nutrition week and won prizes.
- Students developed a sense of appreciation of the team work, scientific attitude and created awareness about nutrition related topics.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

- First of all the strength of the students was very huge. This itself created problem in managing and working of the students.
- Next because of limited budget the quality of making posters, models and pamphlets was effected.
- Limitation of time was also one of the problems encountered in completing tasks on time.
- Team work was a problem as students wants to work according to their own groups.

Nurture

2. Goal

The main objective of conducting "Nurture" the academic event is to enculcate students a habit of doing research and find answers by taking up live projects which are displayed during Nurture or biennial event.

The main purpose of nurture is to improve all the students in doing live projects and make them understand the functioning of the subject matter.

3. The Context

Nurture is conducted once in 2yrs as mentioned earlier it is a **bienni**al event where are everybody in the college is involved directly or indirectly . It is generally conducted in the month of November , the students demonstrate and display the projects using models, charts, power point presentations, and posters.

Students are given the projects in the month of July so that they can start preparing for it well in advance and keep updating and taking suggestion from their guides. One week before the actual nurture they show to the concern guide(Lecture in charge) and get approval of the guide . The guide will brief the students in all aspects of the project like explanation, display and conduct etc.,

Projects for nurture are selected in the month of June in consultation

with Heads of the Department, subject in charge and student . Each group consists of 5 students.

4.   The Practice

Nurture is an event where are students display their projects which are carefully selected under the guidance of subject in-charge and Heads of the Department   the projects   may vary depending on the course, subject curriculum and results expected from them. The students are made aware of their goals of project and the whole project is planned and executed to achieve those goals. The goals may be to improve the practice develops same models or just bring awareness and educate students about same relevant social economic issue. The models are also prepared keeping in time the centenary celebrations, or birthdays of scientist or days commemorating international events, schemes   promoted by Government. Projects are also made according to current and ongoing developments in Science and Technologies, Health, Psychology of brains, E-Commerce Banking, Literature, Culture, etc.,

Experts from the respective fields are invited to judge the projects and prizes are given on annual day.

Students faculty and staff of sister concerns and other colleges in the city are invited to visit the nurture. Members of management also visit and encourage the students and staff, appreciate the efforts made by the students. Special prizes are given to students for projects which require research work (Data collection, Analysis, Interpretations and conclusions). Participation

certification are given to students,

Generally projects which raised current issues, which are problem solving projects, discussing social issues, spreading awareness win the prizes, working models, live actual or real-time projects are also encouraged.

Timings :- 8:00 – 9:00 A.M participation certificates to students make to models on using their own creativity and directions.

5.   Evidence of Success

The nurture is quite successful in the sence it has achieve the main objective of tapping the scientific temper and creativity in the students and the other objective to inculcate the habit of questioning and reasoning. Nurture also helps students and understands the curriculum its objective and success cannot be measured, since there are no bench marks set at the start of the event. We consider Nurture a success in terms of number of students who visited from school level to Post graduate visit the nurture. Nurture held in 2015 recorded visitors of around 3000 students.

6.   Problems Encountered and Resources Required

Choosing suitable time without disturbing academics schedule, Raw materials.

There are few challenges which were encountered like scheduling of

nurture without disturbing the academic schedule provided in almanac. Some other problems faced are non availability of suitable material for making models of the projects like for example: Raw Jute

Research oriented projects are sent for intercollegiate competitions separate funds are allocated for nurture from the management. The fund is used for project work as well as for prizes and certificates. College also sees to it that each and every lecture has minimum one project guided by her. Students are briefed about how to conduct themselves during nurture with participants and their conduct with visitors faculty and staff in general. Nurture volunteer are trained about the location of different project how to guide the visitors go around the way and help the visitors. They were given batches for identification. There is a committee made comprising of students and staff member for decoration, directions, and rearrangements during Nurture. This is how the college makes sure that every student is made part of Nurture directly or indirectly.

Evaluative Report of the Departments

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department : **BA(Social Sciences)**

2. Year of Establishment :**1988**

3. Names of Programmes / Courses offered **(UG)**

4. Names of Interdisciplinary courses and the departments/units involved
   1. HPP (History, Political Science, Public Administration)
   2. EPCA (Economic, Political Science, Computer Application)
   3. PSP (Psychology, Sociology, Public Administration)

5. Annual/ semester/choice based credit system (programme wise)
   I year Semester (CBS), II year Annual

6. Participation of the department in the courses offered by other departments :

Lectures in the department take classes for Indian Heritage Culture and Gender Sensitization for all classes BA, B.Sc, B.Com I year classes so they have contact with other Departments of the college. Faculty members have interaction with all other faculties.

7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**

8. Details of courses/programmes discontinued (if any) with reasons : **Nil**

9. Number of Teaching posts

	Sanctioned	Filled

Professors	–	–
Associate Professors	–	–
Asst. Professors	12	4

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Hajera Rahman	M.A,M.Phil,Ph.D	Associate	History of modern India	25	Nil
Mrs. Amathul	M.A	Lecturer	Psychology	5	Nil
Mr.Shiv Kumar	M.A	Lecturer	Public Policy	1	Nil
Ms.Nehan	M.A, B.Ed	Lecturer	Political Science	3(months)	Nil

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty-

13. Student -Teacher Ratio (programme wise) :**56:4**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled **: Nil**

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. **Ph.D,M.Phil-1,**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :**Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total

grants received :**Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

   ✓ ∗   a) Publication per faculty

   ∗ Number of papers published in peer reviewed journals (national / international) by faculty and students

   ∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

   ∗ Monographs

   ∗ Chapter in Books

   ∗ Books Edited

   ∗ Books with ISBN/ISSN numbers with details of publishers

   ∗ Citation Index

   ∗ SNIP

   ∗ SJR

   ∗ Impact factor

   ∗ h-index

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in

   a) National committees b) International Committees c) **Editorial Boards….**

22. Student projects
   Yes in 'Nurture' conducted by college.

   a) Percentage of students who have done in-house projects including inter departmental/programme

   b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students : Faculty and Students **Faculty Students**

24. List of eminent academicians and scientists / visitors to the department **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National : **Nil**

b)International:

26. Student profile programme/course wise:**Nil**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BA	64	58		58	

29. Student progression

Student progression	Against % enrolled
UG to PG	23%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed - Campus selection - Other than campus recruitment	3 15
Entrepreneurship/Self-employment	8

30. Details of Infrastructural facilities

a) Library-75

b) Internet facilities for Staff & Students-

c) Class rooms with ICT -

facility d) Laboratories-3

31. Number of students receiving financial assistance from college, university, government or other agencies :- **35**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts
   Workshop and cyber prime

33. Teaching methods adopted to improve student learning
   Lecturer at Higher studies

34. Participation in Institutional Social Responsibility (ISR) and Extension activities
   NSS

35. SWOC analysis of the department and Future plans

The department of Humanities offers much opportunity with a wide variety of courses, for a better future. Subjects like History, Political Science, Public Administration, Psychology, Sociology etc. Students opt for masters in psychology counseling, Law, MBA, civil services. Many join teaching i.e., B.Ed in schools. Most of the students are joining as teachers both in India and abroad. They have excelled in masters and joined in college as faculty members. The department is doing a lot to improve the standards of education making them fit for appropriate courses in future. The faculty gives special training to weak students and tries to take remedial classes whenever they are free. Apart from curriculum, talent is also encouraged by conducting competitions, quiz, undertaking task to determine their place in competitive world.

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1. Name of the department **Physical Science**

2. Year of Establishment **1988**

3. Names of Programmes / Courses offered
   MPCs(Maths, Physics, Computer Science)
   MECs(Maths, Electronics, Computer Science)
   MSCs(Maths, Statistics, Computer Science)

4. Names of Interdisciplinary courses and the departments/units involved
   I yr semester(CBCS)
   II & III yr - Annual

5. **Annual/ semester**/choice based credit system (programmed wise)

6. Participation of the department in the courses offered by other departments -

Conducted Science & civilization classes for all the other faculties including

physical sciences.

7.   Courses in collaboration with other universities, industries, foreign institutions, etc. - Nil

8.   Details of courses/programmes discontinued (if any) with reasons - **Nil**

9.   Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	**10**	**10**

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
R.Siviah	M.Sc (Statistics)	Lecturer	Statistics	3	Nil
D.Shabana Parveen	M.Sc,B.Ed, M.Phil	Lecturer	Physics	15	Nil
Md.Ehtasham Uddin Aziz	M.Sc	Lecturer	Physics		Nil
Ayesha Jabeen	B.E	Lecturer	Electronics	1	Nil
Meiraj Begum	M.Sc, B.Ed	Lecturer	Mathematics	6	Nil
Munawwar Sultana	M.Sc, B.Ed	Lecturer	Mathematics	10	Nil
Tasleem Unnisa	M.Sc (Statistics)	Lecturer	Statistics	3	Nil

11. List of senior visiting faculty - **Nil**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise) **20:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ **MPhil-1 / PG-7.**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received - **Nil**

18. Research Centre /facility recognized by the University - **Nil**

19. Publications: **Nil**

     *   a) Publication per faculty

     *   Number of papers published in peer reviewed journals (national / international) by faculty and students

             *   Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

             *   Monographs

             *   Chapter in Books

             *   Books Edited

             *   Books with ISBN/ISSN numbers with details of publishers

             *   Citation Index

             *   SNIP

             *   SJR

             *   Impact factor

＊　h-index

20. Areas of consultancy and income generated- **Nil**

21. Faculty as members in
        Nil

    a) National committees b) International Committees c) Editorial Boards….

22. Student projects: Yes, participated in Nurture and workshop conducted in college

    a) Percentage of students who have done in-house projects including inter departmental/programme

    b)   Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : Participated in workshop conducted in Pullareddy College

23. Awards / Recognitions received by faculty and students - **Nil**

24. List of eminent academicians and scientists / visitors to the department - Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

    a) National

    b) International
        - Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Physical Sciences	34	32		32	

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc I,II,III			
I - 41	96%	3%	1%
II- 40	-	-	-
III	-	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
The students are not eligible for NET, SLET,and GATE.

29. Student progression

Student progression	Against % enrolled
UG to PG	5%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed - Campus selection - Other than campus recruitment	-
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

a) Library - **Nil**

b) Internet facilities for Staff & Students - **Nil**

c) Class rooms with ICT - **Nil**

facility d) Laboratories

Physics and Electronics

31. Number of students receiving financial assistance from college, university, government or other agencies : Scholarships/State/ Waqf Board

32. Details on student enrichment programmes (**special lectures / workshops** / seminar) with external experts

33. Teaching methods adopted to improve student learning Remedial Classes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

35. SWOC analysis of the department and Future plans: Trying to improve standards

We have all the experienced faculty and well equipped laboratories.

We trained the students in such as way that they get the placements in software companies like Google, Wipro etc.,

----

1. Name of the department : **Commerce**

2. Year of Establishment : **1990**

3. Names of Programmes / Courses offered **B.Com(General) and B.Com(Computer)**

4. Names of Interdisciplinary courses and the departments/units involved -

5. Annual/ semester/choice based credit system (programme wise)
                                    B.Com I , II yr (Semester (CBCS))
                                    B.Com III yr Annual

6. Participation of the department in the courses offered by other departments

   Teaching Insurance

7. Courses in collaboration with other universities, industries, foreign institutions, etc.
   Nil

8. Details of courses/programmes discontinued (if any) with reasons

9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	12	10

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Mohd Moin Ali	M.Com, M.Phil	Lecturer		25	
Ms. Syeda Fahmeena	M.Com, LLB, M.Phil, SET	Lecturer		23	
Mrs. Rubeena Parveen	M.Com, (Ph.D)	Lecturer		22	
Mrs. Rakhshinda	M.Com, B.Ed	Lecturer		21	
Mrs. Shahana Sultana	M.Com (Ph.D)	Lecturer		18	
Mrs. Amtul Meraj	M.Com, M.Phil	Lecturer		12	
Mrs. Ruqaiyya Parveen	M.Com, (Ph.D)	Lecturer		11	
Mrs. Irfana Khan	M.Com, B.Ed	Lecturer		5	
Mrs. Shaheen Begum	MCA	Lecturer		2	
Ms. Kauser Fatima	M.Com	Lecturer		2	
Ms. Zeba Zareen	M.Com, MBA	Lecturer		1	

Ms Fatima Begum	M.Com	Lecturer		2	

11. List of senior visiting faculty

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty

13. Student -Teacher Ratio (programme wise) **42:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled-2

15. Qualifications of teaching faculty with DSc/ D.Litt/ **Ph.D/ MPhil / PG**.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

18. Research Centre /facility recognized by the University

19. Publications: **NIL**

20. Areas of consultancy and income generated **NIL**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards…. **NIL**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies **NIL**

23. Awards / Recognitions received by faculty and students **NIL**

24. List of eminent academicians and scientists / visitors to the

department

NIL

25. Seminars/ Conferences/Workshops organized & the source of funding

NIL

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com(Computer)	139	139		139	
B.Com(General)	46	46		139	

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com(Computer)	137	2	
B.Com(General)	45	1	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
29. Student progression

Student progression	Against % enrolled
UG to PG	23%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed - Campus selection - Other than campus recruitment	3 15

Entrepreneurship/Self-employment	8

30. Details of Infrastructural facilities

a) Library- **library is**

computerized and is well

equipped with wide range of

books including both national

and international authors.

b) Internet facilities for Staff & Students- **Internet facility is available at department and in library students and staff can avail the facility whenever required.**

d) Class rooms with ICT – **No**

e) facility d) Laboratories-**3**

31. Number of students receiving financial assistance from college, university, government or other agencies :- **35**

32. Details on student enrichment programmes (special lectures / workshops / seminar)

With external experts

Workshop and cyber prime

33. Teaching methods adopted to improve student learning

Traditional and modern methods are used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities **NSS**

Workshop at SEBI

Workshop at RTP (Rural Technology Park, NIRD)

35. SWOC analysis of the department and Future plans

The department sees immense opportunity in future, commerce and business are emerging and happening subjects, there is expectation that the number of students opting for B.Com will go up in coming days.

Strength of this department in particular is its faculty which is a good mix of senior

with lot experience and hunger to learn new methods and junior with lot of new techniques and enthusiasm of youth.

The Department does not see any weakness but they are some challenges like competition, and the role of teacher in making the students stay focused on studies in view of much distraction from social media.

The plan is to strengthen Commerce Lab and also focus on extra and curricular activities to add to their personality development and enrichment, train them to be industry ready, self-reliant and confident become better citizens.

----

1.   Name of the department : **Life Sciences**

2.   Year of Establishment : **1991**

3.   Names of Programmes / Courses offered UG

   BZC,BtZC, BtBC, GMC, BioMC, GCCA, MCCA,MZC,ANZC,ANBC

4.   Names of Interdisciplinary courses and the departments/units involved - **Nil**

5.   Annual/ semester/choice based credit system (programme wise) Semester – **I, II yr**

   Annual : III yr

6.   Participation of the department in the courses offered by other departments -

The faculty takes classes of Science and Civilization and Environmental Science for BA, B.Com and Physical Sciences.

7.   Courses in collaboration with other universities, industries, foreign institutions, etc. - **Nil**

8.   Details of courses/programmes discontinued (if any) with reasons- **Nil**

9.   Number of Teaching posts

	Sanctioned	Filled
Professors	–	–

Associate Professors	–	–
Asst. Professors	–	32

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms.Anjum Sultana	M.Sc	Lecturer		23	
Ms. Ayesha Fatima	M.Sc	Lecturer		1	
Ms. Fasiya Tabassum	M.Sc	Lecturer		1	
Mrs. Ayesha Kauser	M.Sc, B.Ed	Lecturer		24	
Mrs Arjumand Shahana	M.Sc	Lecturer		22	
Ms. K Vidhuna	M.Sc, B.Ed	Lecturer		7	
Mrs. K Manjula	M.Sc, B.Ed	Lecturer		21	
Mrs. Talath Sajida	M.Sc	Lecturer		22	
Ms. Hema Bindu	M.Sc	Lecturer		1	
Ms.Paiker Danish	M.Sc	Lecturer		18	
Mrs. Syeda Salma	M.Sc	Lecturer		26	
Ms. Noorien Fatima	M.Sc	Lecturer		1	
Ms. Farisa Siddiqua	M.Sc	Lecturer		1	
Mrs. Martha Paul	M.Sc, M.Phil	Lecturer		12	
Mrs. Ayesha Tazeen	M.Sc, B.Ed	Lecturer		14	
Ms. Shereen Sultana	M.Sc, B.Ed	Lecturer		1	

Mrs. Yaseen Mumtaz	M.Sc	Lecturer		1	
Mrs. Reja Firdous	M.Sc	Lecturer		3	
Mrs. Shiasta Khan	M.Sc, B.Ed, NET	Lecturer		3	
Mrs. Salma Sultana	M.Sc	Lecturer		2	
Ms. Ambrin	M.Sc	Lecturer		1	
Ms. Fouzia Sultana	M.Sc	Lecturer		1	
Ms. Naheed Shams	M.Sc	Lecturer		1	
Ms. Shaheen Sultana	M.Sc	Lecturer		1	
Ms. Syeda Iffath Fatima	M.Sc	Lecturer		1	
Dr. Bhanu Kiran	M.Sc, Ph.D, M.Ed	Lecturer		10	
Mrs, Sai Bhavani	M.Sc, B.Ed	Lecturer		2	
Ms. Syeda Zakia Fatima	M.Sc, B.Ed	Lecturer		2	
Ms. Fouzia Sultana	M.Sc, B.Ed	Lecturer		2	
Ms. Juveria Fatima	M.Sc	Lecturer		1	
Ms. Parveen Begum	M.Sc	Lecturer		1	

11. List of senior visiting faculty - **Nil**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty- **Nil**

13. Student -Teacher Ratio (programme wise) **30:1**

14. Number of academic support staff (technical) -**7 and administrative staff;** sanctioned and filled

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D-**1**/ MPhil-**1** / PG -**32**.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received **Not Applicable**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received- **Nil**

18. Research Centre /facility recognized by the University- **Nil**

19. Publications:

   *   a) Publication per faculty- **Nil**

   *   Number of papers published in peer reviewed journals (national / international) by faculty and students- **Nil**

20. Areas of consultancy and income generated**- Nil**

21. Faculty as members in

   a) National committees b) International Committees c) Editorial Boards….
       - **Nil**

22. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme- **Nil**

   b)   Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies- **Nil**

23. Awards / Recognitions received by faculty and students In Microbiology- Received first prize in poster Presentation at Royal Degree College.

24. List of eminent academicians and scientists / visitors to the department**- Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

   a) National- **Nil**

   b) International

26. Student profile programme/course wise

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc(Life Sciences)	413	390		390	

*M = Male   *F = Female

27. Diversity of Students-

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc (Life Science)	97%	2%	1%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? -

Students are not eligible for such exams.

29. Student progression

Student progression	Against % enrolled
UG to PG	15%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed - Campus selection - Other than campus recruitment	-
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

a) Library –**library is**

computarised and is well

equipped with wide range of

books including both national

and international authors.

b) Internet facilities for Staff & Students-
   Internet facility is available at office and in library

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> **students and staff can avail the facility whenever required.**

c) Class rooms with ICT - **Nil**

facility d) Laboratories- **24**

31. Number of students receiving financial assistance from college, university, government or other agencies :-

   515(Including all courses)

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : NIL

33. Teaching methods adopted to improve student learning(Audio Visual):- **OHP, Laptops**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities -**NSS**

35. SWOC analysis of the department and Future plans

Life Sciences have experienced and qualified staff members, each department have their own labs, which are spacious and well equipped with all necessary requirements. Students in their final year have opportunity to get job through campus placements. Lecturer make subject interesting and attractive by using PPT, charts and video clips of particular topics.

5. Post-accreditation Initiatives

If the college has already undergone the accreditation process by NAAC, please highlight the significant quality sustenance and enhancement measures undertaken during the last four years. The narrative may not exceed ten pages. (Refer section IX of Guidelines for Assessment and Accreditation)

<u>Smart Class</u> **: Which is one of the popular interactive educational tools for making students to learn and to interact while they are learning has been introduced.**

Different learning styles like technology benefits, visual, audio and methods are used. It is also shared by students for their presentations. Students don't have to worry about keep it up with their work and it can be easily found and accessed at any given time . Lecturers make use of this smart class technology which can give them unlimited Information at the click of button which keeps them focused and also makes the learning more engaging with the use of simulations, videos, tutorials, etc.,

Apart from this the college has two LCD mobile projectors , can be used by lecturers for the classes.

<u>Computerisation of Library:</u> **College also has set up computerized/Digital library. Library staff has been trained to operate online system. It is accessible to everyone at any time during college hours. The information about various authors, including Indian and international is stored in the system with backup database.**

- ➢ **College has provided projectors one to Genetics and biotechnology department and one to Botany department.**
- ➢ **College also has installed fire extinguisher and safety centre which is connected to all the floors. Technicians will be available round the clock in the college to operate under emergency conditions.**
- ➢ **As the college is falling short of class rooms, 10th floor is given for B.Com classes to conduct classes for students. Floor has 4 big rooms which can accommodate nearly 60 students in each class rooms**
- ➢ **College also has implemented CBCS for 1st years where continuous assessments are done by conducting internals, seminars and giving projects to students.**
- ➢ **Management has provided two Xerox machines to college which is used for various purposes to staff and students.**

6.Declaration by the Head of the Institution

I certify that the data included in this Self-study Report(SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been out sourced.

I am aware that the Peer team will validate the information provided in this SSR During the peer team visit.

Signature of the Head of the

institution with seal:

Place: Hyderabad

Date: 30th June 2017

Contact Details

Dr. Naseem Akhter
Shadan Degree College
for Women
Hyderabad
500004.
Accredited: B (2011)
040 66669926
Shadandegreecollege.com
Mobile:9885150969
naseemakthar28@gmail.com

Annexures

Annexure I

Minority Certificate

MINORITIES WELFARE DEPARTMENT

MINORITY STATUS CERTIFICATE

No. 077/1721/M&R/42/99(M)

In accordance with the orders issued by the Government in G.O.Ms.No.23, Minorities Welfare (M&R) Department, dated the 10th March, 1999, after examining all the relevant material put forth before me, I certify that SHADAN DEGREE COLLEGE FOR WOMEN, HYDERABAD

managed by SHADAN EDUCATION SOCIETY, HYDERABAD. which represents MUSLIM Minority Community is declared as a Minority Educational Institution.

STATION : HYDERABAD

DATE : 23-7-1999

Signature of the Competent Authority

SECRETARY TO GOVT.
MINORITIES WELFARE DEPT.

GOVERNMENT OF ANDHRA PRADESH
MINORITIES WELFARE (M & R) DEPARTMEENT

Letter No: 1721/M&R/A2/99

Date: 23-07-1999

From
The Secretary to Government (FAC)
Minorities Welfare Department
'H' Block, A.P. Secretariat,
HYDERABAD.

To

The Correspondent
Shadan Degree College for Women
Khairatabad,
HYDERABAD

Sir,

      Sub: MINORITIES WELFARE DEPARTMENT - Minority Status Certificate to the Educational Institution - Issued.

      Ref:1) Your Letter No.SDCFW/SES/99, dt. 27-2-1999.

         2) From the Commissioner of Collegiate Education A.P.Hyderabad, Inspection Report.

-o0o-

I am directed to enclose herewith Minority Status Certificate in the light of the orders issued in G.O. Ms.No:23, Minorities Welfare (M&R) Department, dated 10-03-1999.

Yours faithfully,

Secretary to Government(FAC)

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Annexure II

Affiliation certificate

OSMANIA UNIVERSITY
HYDERABAD-500 007

MR.No.965/MR/H-UG/1181/2016-17/Acad/IV-2

Date: 31-10-2016

ORDERS

Sub: Affiliated UG Colleges – Grant of extension of provisional affiliation for the academic year 2016-2017– Orders – Issued. – Reg.

-oOo-

On the basis of the recommendations of the University Inspection Committee, which visited the college to verify the infrastructural facilities made available by the college and to verify the extent of fulfilment of conditions stipulated in the affiliation orders 2015-16, the University has accorded approval for grant of extension of provisional affiliation for the academic year 2016-17 to the college to offer following UG courses/combinations as detailed below with the intake shown against each, subject to fulfillment of the following conditions and general rules of affiliation:

Name of the College: Shadan Degree College for Women, 6-2-978/1,2,3 Khairtabad, Hyd.

S.No.	Course/Combination	Ceiling	Medium
1	B. A. (Eco. PS. CA)	30	EM
2	B. A. (PSY. SOC.MS (Eng)	30	EM
3	B. A. (His. Ps. PA)	30	EM
4	B. A. (PA. SOC. Psy)	30	EM
5	B.Com (General)	60	EM
6	B.Com (Computers)	50X3	EM
7	B. Sc (MPCs)	30	EM
8	B. Sc (MSCs)	30X2	EM
9	B. Sc (Gen.Che.CA)	30	EM
10	B. Sc (MB Zoo Chem)	30	EM
11	B. Sc (MB Gen Che)	30	EM
12	B. Sc (MECS)	30	EM
13	B.SC (Che. Mb BC)	30	EM
14	B. Sc (MB Che. CA)	40	EM
15	B. Sc (BZC)	30	EM
16	B.SC (Bt Z C)	30	EM
17	B.SC (Bt B C)	30	EM
18	B. Sc. (Appl. Nut Zool. Chem)	50x3	EM
19	B.Sc. (APPl. Nut. Bot. Chem)	50	EM

CONDITIONS:

1. To appoint teachers through duly constituted Selection Committee as per OU norms in the following subjects :
   English – 1; Political Science – 1; Sociology – 1; Public Administration – 1; Commerce – 7; Mathematics – 1; Microbiology – 1; Chemistry – 5; Botany – 1; Physical Director – 1 and Arabic – 1;
2. To establish Computer lab – 3; Chemistry -3; Zoology – 2; Microbiology – 2;
3. To procure books worth Rs.2,70,000/-;
4. To procure furniture (work tables and stools) and required equipments for all laboratories;
5. To procure required equipment and apparatus for Psychology lab;
6. To procure glass door almarahs for Botany lab;
7. To procure (20) microscopes, PH meter, (2) medium size autoclaves, Deep freezer, refrigerator and other required equipments;
8. Teaching diaries and Students attendance registers are to be maintained as per norms;
9. Governing Body meetings are to be conducted thrice in a year by associating University representative on the Governing Body;
10. All the transactions including payment of salaries to the staff should be made through bank.
11. Not fulfilled/Partially fulfilled conditions of OU affiliation order for 2015-16 need to be fulfilled immediately.

Naseem Anwar

Principal
Shadan Degree College
for (Women) Hyd-4

Contd..........2.

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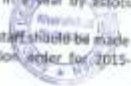
You are, therefore, directed to submit the Compliance Report on the fulfillment of the above deficiencies in the following format along with the documentary evidence to reach this office within one month from the date of issue of these orders, through the University representative on the Governing Body of the College.

COMPLIANCE REPORT

S.No.	Conditions stipulated/ Deficiencies pointed out by the University Scrutiny Committee.	Extent of deficiencies fulfilled by the College	Remarks (for University use only)

GENERAL GUIDELINES:

1. Non- Compliance of the conditions laid down by the Inspection Committee within the stipulated time shall lead to withdrawal of affiliation.
2. The College should appoint teaching staff through duly constituted Selection Committee as per OU norms and also obtain University approval for the same.
3. The Management is warned not to admit the students over and above the ceiling strength.
4. As per the decision of the Executive Council if the College makes admissions over and above the permitted strength in any Course, that course of the college will be automatically disaffiliated.
5. For Change of Premises/Management/Society/Name of the College the Management should approach the University before 31st December of each year following the guidelines issued by the APSCHE and which were communicated to your College .Vide Lt.No.437/MR/H/03-04/Acad/IV-2 &3 , Dt.08.04.2004.. Any violation in this regard will lead to penal action including disaffiliation.
6. The College is required to maintain institutional records as given in proceedings No.423/AAC/96, dt 04-05-1996 and to keep them ready for inspection.
7. The College should remit the prescribed fee towards AAF/SRF/SRCF/SWF/ IUTF /Academic records, fees etc. as prescribed by the University from time to time.

REGISTRAR

To
The Principal,
Shadan Degree College for Women,
6-2-978/1,2,3 Khairtabad,
Hyderabad.

Naseem Armey

Principal
Shadan Degree College
for (Women) Hyd

Copy to:

1. The Director, Directorate of Academic Audit, OU.
2. The Controller/Addl. Controller of Examinations/UG/Confidential, OU.
3. The District Social Welfare Officer, Hyderabad/R.R.Dist./Medak.
4. The Director (Infrastructure), OU.

Annexure III

NAAC Accreditation Certificate

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the

National Assessment and Accreditation Council

on the recommendation of the duly appointed

Peer Team is pleased to declare the

Shadan Degree College for Women

Khairatabad, Hyderabad, affiliated to Osmania University, Andhra Pradesh as

Accredited

with CGPA of 2.73 on four point scale

at B grade

valid up to November 29, 2016

Date : November 30, 2011

Director

EC/58/A & A/5/

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Annexure IV

Almanac of College for the Academic Year 2016-2017

No. of Working days	II & III yr.	I yr.
Month	Days	Days
June	16	-
July	18	14
August	23	23
September	21	21
October	19	19
November	24	24
December	24	24
January	24	24
February	09	09
March	-	25
April	-	22
Total No. of working days	**176**	**203**

ACADEMIC SCHEDULE

Reopening College for Staff	-	10th June 16
Reopening College for students	-	13th June 16
Commencement of Classes II & III Yr.	-	13th June 16
Commencement of classes I yr.-	15th June 16	
Unit Test	-	25th – 30th July '16
Fresher's Day	-	13th Aug 16
Unit test II for II & III yr. Unit Test I for I Yr. -	29th – 3 sep '16	
Food Fest	-	9th sep '16
Dassara Vacation	-	8th – 16th oct '16
Mid Term Examinations	-	21st – 26th Nov '16
Unit Test III for II & III yr., Unit Test II for I yr. '16	-	19th – 24th Dec
Co-curricular and Cultural Competitions	-	16th – 21st Jan '17
Annual Day	-	11th Feb '17
Last Instruction Day	-	25th Jan '17
Home Exams	-	30th – 31st Jan '17
Pre final exams	-	1st – 8th Feb '17
Final Practical's Exam	-	10th – Feb '17
Final Practical Exam II sem	-	5th-8th May'17
Summer Vacations	-	From 1st may'17
College Reopens	-	June 12th '17

Annexure V

Sent separately as email attachment IT 01 and IT 02 along with this report

Bibliography

1. OU   : Osmania University

2. MANUU   : Moulana Azad National Urdu University

3. NIRD   :National Institute of Rural Development

4. RTP   :Rural Technology Park

5. ICRISAT   : International Crop Research Institute For Semi Arid Tropics

6. OTG   : Oven Toaster Griller

Bibliography

7. OU   : Osmania University

8. MANUU   : Moulana Azad National Urdu University

9. NIRD   :National Institute of Rural Development

10. RTP   :Rural Technology Park

11. ICRISAT   : International Crop Research Institute For Semi Arid Tropics

12. OTG   : Oven Toaster Griller